



# District Council of Yankalilla



# Annual Report 2014-2015

For further information on any aspect of the District Council of Yankalilla Annual Report or Council services and operations, please contact Council or visit the website.

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Cover Image: Aerial photo showing Yankalilla through to the Coastline.

This Page: Fish Sculpture, Normanville Foreshore.

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## District Council of Yankalilla – District Map



The Yankalilla district covers 751 square kilometres, with 86 kilometres of coastline.

# Mayor's Message



2014/15 included the end of the term of the previous council and in November 2014 the start of a four-year term of the new council. There was quite a change of membership with six of the nine elected members being relatively new to the responsibilities of council. The new members had to learn very quickly how local government worked and what was expected of them. It was also a significant change in the thinking of council and the service deliveries it wanted to give.

There has been a philosophical move away from the previous methods of seeking lower debt and endeavour to achieve a balanced budget. We are now working on ways to avoid the use of large budget deficits to fund ambitious renewal and upgrade works to assets (particularly roads) that Council has struggled to deliver. Using previous methods of delivery, moneys were not spent with the consequence that Council's assets have seen reduced maintenance levels for several years.

One of the early tasks for the new Council was the development of a new strategic plan – Looking to the Horizon 2014-2018. Looking back this was a very ambitious and rewarding process. One of the challenges that became evident from this process was that Council's resources, finances and staff were stretched at times in delivering current services and this also impacted on Council's ability to take on new developments.

In August 2014 Council was advised by the Yankalilla Area School that they were in need of more space to accommodate increased student numbers and could no longer host the Community library with the School library (something that worked well for 20+ years). Work quickly began on examining an interim solution. After an intense but short period of time an interim Community library opened for business in November 2014 at the Community Centre. This could not have been achieved without the assistance of the advisory group (consisting of community members), the Public Libraries Board, and other libraries (particularly Onkaparinga library staff). In addition help was given by over twenty community members, Council members and staff who volunteered to pack and move the library contents to the new location over one weekend. Council's thanks are extended to everyone who helped with this process.

Council succeeded in its bids to obtain a considerable amount of grant funds by employing a dedicated person to focus on sourcing grant opportunities, writing and submitting applications. The applications were not just for Council but also for community organisations.

The community can take comfort with the approach their elected members are working together to achieve better engagement and communication with the ratepayers and residents and are striving to deliver economic, efficient services, improve the aesthetics of the townships and villages, while promoting the region as a good place to come to live, work and play.

# Overview

In March 2015 the Australian Bureau of Statistics estimated the resident population of the district to be 4,630 people. Our population continues to grow- maintaining a growth rate of 1.6 percent (from 2014), compared with 0.9 percent growth for the whole state.

A significant part-time population, who own holiday homes within our area, is not officially counted and some 45 percent of dwellings in the district were unoccupied at the time of the 2011 census. During peak holiday periods, population numbers swell considerably as part-time residents and visitors make use of holiday homes and tourist accommodation.

The southern Fleurieu region has a long history of both Indigenous and European settlement due to its high rainfall, productive soils and attractive landscape. Indigenous people, who are the traditional owners of the land, first inhabited much of the District Council of Yankalilla. Many names in the district, including the townships of Yankalilla, Carrickalinga and Myponga, originate from the Kurna language. The Kurna, Ngarrindjeri and Ramindjeri peoples all have active native title claims pursuant to the Native Title Act under assessment and council is actively participating in their resolution.

The area was settled by Europeans in the early 1830s and was identified as a possible location for South Australia's capital city. The township of Yankalilla was established in 1839 and officially proclaimed in 1854. The district was a productive agricultural area in the early years of settlement, providing livestock, grain and flour for the colony.

**Highlights and significant projects that were substantially completed in 2014-15 are detailed below.**

## **Economic Development**

### **Place Branding Project – we want 500 voices**

The Place Branding Project aimed to capture the proud communities, great opportunities, unique landscape and wonderful lifestyle of the Yankalilla district and distil what makes this place special into a suite of recommendations that promote living in, working in and visiting the district.

This work is about setting vision and changing perceptions. It is about delivering a 'brand strategy' that gives us the communication tools we need to shift perception and articulate our strengths, as well as a 'messaging hierarchy' that works to bridge the gap between who and what we are now, and what we want to be. This will form the basis for a new identity that presents the district's best self to the world so that we can secure this place, on our terms, for the future.

### **Business Connections Events –**

#### **August at Smiling Samoyed Brewery, Myponga**

Ken Wood – international corporate trouble-shooter, business interventionist and coach - facilitated a thought-provoking conversation with four of the district's young business people that focused on the importance of community. He asked the panel to reflect on their challenges and what they need for their businesses to thrive. The panellists were Nick Vrees (Fleurieu Accountants), Sophie Wakefield (Wakefield Grange), Kate Henning (Smiling Samoyed Brewery) and Nick Hutchinson (Fleurieu Milk Company)

**October** - Rick Cairney - Business SA's Director of Policy - led a discussion on the economic outlook for South Australia and put forward the question 'What do you need to see your business grow?'



### **Second Valley Hall**

Major upgrades were undertaken on the Second Valley Hall to incorporate a disabled access ramp to the front of the hall. A team of volunteers from the Second Valley Progress Association, elected members and council staff worked with local stonemason, Darryl Lindsay, of Dry Stone Walling, to complete the project.



### **Monthly 'Listening Posts'**

An initiative of Councillors Rachel Preston and Rick Williams commenced in January 2015 to provide a great opportunity for community members to chat informally with elected members about issues, concerns, opportunities and the wonderful, amazing things that are happening in our community.

### **Trials Commenced on Unsealed Roads**

Council commenced trials of new surfaces on two of its unsealed roads, Smith Hill Road and Tapanappa Road.

These are the first in a series of trials to be undertaken using innovative new products designed to improve the condition of the road and reduce the need for frequent repairs. If successful, these new practices will have significant impact on the way council maintains its 450km unsealed road network and has the potential to deliver significant savings in road maintenance costs in coming years.

Council will continue trials and use the information, data and observable outcomes to make an educated decision on the ongoing use of the product in the district.



### **Interim Library**

In November 2014 the community library commenced operating within the Community Centre at Yankalilla on an interim basis in response to the need of the Yankalilla Area School for more room on-site to accommodate the requirements of a growing student population. A permanent, ongoing solution will be investigated with the community over the 2015/16 financial year.

With the recent introduction of the 'One Card System', Yankalilla Library users can now enjoy access to the collections of more than 130 public libraries around South Australia – a total of more than 3.5 million books, DVDs, CDs and magazines, simply by requesting items to be delivered to Yankalilla Library.

### **Introducing 'Your Say Yankalilla'**

A significant enhancement to Council's community engagement methods was launched with the commencement of the Your Say Yankalilla website - an online engagement hub that lets you engage when and where it suits you, to provide your thoughts, feelings and ideas on all sorts of council projects and activities online.

The new website was used to host 5 consultation processes and publish information on continuing matters and proved to be a useful addition to traditional consultation. Over 2,400 people logged onto the site during the year to access information and become informed. This led to 76 submissions and comments.

## **Festival Fleurieu**

Our district's biennial arts festival - partly sponsored by council - was revamped with a new vision to showcase the talents of people living in or inspired by the district. Festival Committee Chair, Greg Mackie OAM and Festival Coordinator, Jill Langford were assisted by a large number of local volunteers to run a much expanded program of events around the district.

The festival included an expanded events schedule that extended to communities in most of our local towns. Events extended from arts, to food and wine, and other cultural areas of interest. A feature this year was the installation of a large number of art pieces throughout the district, based on the display of richly decorated doors.

More people than ever enjoyed this year's festival, which included the Festival Street Party in Normanville. The Festival Fleurieu was officially opened at the Festival Street Party by His Excellency the Honourable Hieu Van Le AO.



## **National Broadband Network**

Homes and businesses located within Normanville, Carrickalinga and Yankalilla can now connect to the NBN High Speed Broadband as the 'fibre to the premises' system has now been installed. Connection can be arranged through your Internet Service Provider.

A Fixed Wireless Broadband service is also available with the completion of three Fixed Wireless NBN towers during 2014/15. Wireless high speed broadband services have commenced for the hinterland around Yankalilla, Normanville and Carrickalinga, as well as in and around Cape Jervis. Whilst the Second Valley tower has been completed, NBN Co. is awaiting permission to access another bandwidth to begin this service in and around Second Valley, Wirrina Cove and Rapid Bay. A fourth NBN tower to service the Myponga area is currently being investigated.

The satellite service to deliver high speed broadband to the remaining areas of the district (not serviced by fibre or fixed wireless) will commence in 2016 when NBN Co launches and commissions new communications satellites.

## **Australia Day**

Bungala Park was again the location for the 2015 Australia Day celebrations, where a large crowd gathered to celebrate the day. Council's guest speaker was Chris Daniel, Professor of Biology at the University of SA.

The Hon. Jamie Briggs MP, Member for Mayo, attended the ceremony and presented the Australia Day awards.



Mayor Glen Rowlands conducted a citizenship ceremony for five new citizens.

Community Event of the Year was awarded to the Yankalilla District Heritage Trail. The trail was opened on 17 May 2014 by the Yankalilla and District Historical Society.



Mayor's Award was presented to Madison Russell. Madison is a strong and positive role model in our community and volunteers her time to netball and surf life saving.

Margaret Morgan was named Citizen of the Year in recognition of her contributions to the Yankalilla and District Historical Society and her work involving the Yankalilla District Heritage Trail.



# Your Council



Council meetings are held on the third Tuesday of each month at 4.00 pm, and are open to the public. A public forum where ratepayers, residents and others may address or question council, takes place at 4.30 pm.

Special meetings are called as needed to address urgent matters prior to the next ordinary meeting of council. Special meetings are open to the public.

Notices of meetings and agendas are available for public viewing at the council office or on council's website, 3 business days before each meeting date.

Minutes of all public meetings are also available at the council office and on council's website.

## Elected Members

Council comprises nine councillors to represent two wards. Light Ward elects five councillors to represent the townships of Yankalilla, Normanville and Carrickalinga. Those townships represent approximately 60 percent of the district's population. Field Ward elects four councillors to represent the remaining rural and coastal residents and ratepayers. The nine councillors collectively elect one of themselves as the Mayor.

The last council periodic election was held in November 2014. Re-elected members were Councillors Malcolm Schlein, Glen Rowlands, Janet Jones, Peter O'Neil, Bruce Spilsbury and Simon Rothwell. Newly elected members were:

Light Ward - Councillor Rick Williams, Rachel Preston.

Field Ward - Councillor David Olsson.

In March 2015 Council received the resignation of Councillor Malcolm Schlein. The South Australian Electoral Commission was engaged to conduct a supplementary election for the Light Ward vacancy. As a result of the election Leonie Fitzgerald was voted in as the newly elected member for Light Ward.

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## Representation

State legislation requires council to review its electoral representation at least once in every eight years. The last review for the district was completed in 2008-2009, resulting in the current two-ward structure.

Details of the quota of electors per councillor, and a comparison with other South Australian councils of a similar size, appear in the table below.

Council	Total electors	Elected members	Wards	Quota
Goyder	3,136	7	4	448
Kangaroo Island	3,442	10	0	344
Lower Eyre Peninsula	3,414	7	0	487
Yankalilla	3,652	9	2	405

These figures reflect the position at the time of the last review, and include changes to Goyder, which conducted its required review in 2013.

In May 2012 the State Minister for Local Government gazetted a schedule for all local government representation reviews. The next review for the District Council of Yankalilla must take place between April 2016 and April 2017. It is likely to identify a significant drop in the number of electors in the district, due to State legislation that has restricted the voting eligibility of non-resident ratepayers.

The review will include the opportunity for electors to make submissions on representation in the district.

## Committees

The Local Government Act allows council to delegate a power, function or duty to a council committee and to the Chief Executive Officer. Section 44 of the Act also prohibits some powers from delegation.

The use of delegated authority enables many routine matters to be acted on promptly and facilitates a more efficient operation and better service to residents. It also allows councillors to concentrate their efforts on policy development, representation, strategic planning and community leadership.

Council reviews its delegations to the chief executive officer each year. These are available for inspection at the council office and are also available from council's website. The Chief Executive Officer can further delegate powers, functions and duties to appropriate staff.

As well as formal council and committee meetings, councillors attended regular elected members forums on the first Tuesday of each month to receive informal briefings and presentations.

### **Development Assessment Panel**

Council has a Development Assessment Panel (DAP) established under section 56A of the Development Act 1993 and Development Regulations 2008. This panel considers all development applications that are not dealt with by staff as delegated by council.

DAP comprises four independent members, including the presiding member, and three elected members. Council appoints the independent members. It met nine times during 2014-15.

Council has established the following committees under Section 41 of the Local Government Act 1999:

### **Audit Committee**

Required by legislation, audit committees are part of the financial reporting framework of council and oversee and monitor the management of the financial reporting process.

Membership comprises two elected members and an independent presiding officer appointed by council. In 2014-15 the audit committee met three times.

### **Strategic Directions Committee**

Council established this committee in June 2013 to replace both the Strategic Planning and Development Committee and the Community Development and Support Committee. Membership comprises all elected members and its role includes:

- Developing plans and budgets for implementation of council's goals.
- Community consultation.
- Developing policies to support council in achieving its goals.
- Advocating on behalf of council to gain support from other levels of government.
- Advising council on matters that will affect its ability to achieve its goals.
- Providing advice to council on all aspects of its planning obligations in accordance with Section 101A of the Development Act 1993.

The committee met on eleven occasions during 2014/15.

All Section 41 committee meetings are open to the public, except when a committee determines an item must be dealt with 'in confidence'.

Future dates of the committee meetings are listed on council's website, where the agendas and minutes are also published.

All meetings are held at the District Council of Yankalilla.

### **Chief Performance and Remuneration Review Committee**

Council has delegated its powers to the above committee, which meets on an 'as needed' basis.

### **External groups**

Council participates in several state and regional committees, boards and associations whose operations add value to the district. One or more councillors or staff represent the council with these groups.

In 2014/15 council was a member of:

- Adelaide Hills, Fleurieu and Kangaroo Island Regional Development Australia
- Fleurieu Peninsula Tourism
- Local Government Association of SA
- Fleurieu Alliance
- Southern & Hills Local Government Association

- Fleurieu Regional Waste Authority
- Fleurieu Community Services Committee
- Kangaroo Island Ports Management Group

## Subsidiaries

Two of the above groups are formal council subsidiaries, established under Section 43 of the Local Government Act.

### **Fleurieu Regional Waste Authority**

The Fleurieu Regional Waste Authority (FRWA) was set up to facilitate and coordinate the management of waste across the region.

Members of the authority are the District Council of Yankalilla, Alexandrina Council, City of Victor Harbor and Kangaroo Island Council.

The Fleurieu Regional Waste Authority Annual Report for 2014-15 is attached at Appendix 2.

### **Southern & Hills Local Government Association**

The Southern & Hills Local Government Association (S&HLGA) was established to identify available resources within the region and manage them to the benefit of communities across the region.

It also liaises with state and commonwealth governments on behalf of its member councils to maximise benefits to the region as a whole.

Member councils are District Council of Yankalilla, Alexandrina Council, City of Victor Harbor, Kangaroo Island Council, Adelaide Hills Council, Barossa Council and District Council of Mount Barker.

The Southern & Hills Local Government Association Annual Report for 2014-15 is attached at Appendix 3.

## Councillor and Committee Support

All Councillors receive a general allowance to compensate them for time spent in meetings and on council business. The annual amounts are set by an independent remuneration tribunal, are indexed to the Consumer Price Index and are paid monthly in advance.

Mayor	\$36,400
Deputy Mayor	\$11,375
Councillors	\$9,100

Chairs of Section 41 committees receive an allowance equivalent to that of the Deputy Mayor.

In addition Councillors may claim reimbursement of travel, internet, telephone and some other expenses, incurred within the council area.

Full details of the council policy on allowances and benefits are available on council's website. A register of elected member allowances, benefits and reimbursements may be viewed at the council office.

Council pays sitting fees to the following members of council committees:

**Audit Committee**

Independent Committee Chairman                      \$1,000 per meeting

**Development Assessment Panel**

Presiding Member (Independent)                      \$400 per meeting

Independent Panel Members (3)                      \$350 per meeting

Elected Members (3)                                      \$350 per meeting

Elected Members of council undertook the following training courses and information sessions during 2014-15:

- Financial Sustainability Workshop
- Strategic Planning Workshops
- Local Government Association Annual Conference
- Branding Workshops

# Services and Operations

Strategic Planning provides the platform and base from which all Council's decisions are made.

Individual actions or processes are developed from the strategic plan to implement strategies to achieve desired outcomes. These actions or processes are defined on an annual basis to form business plans.

Council finalised its Strategic Plan – Looking to the Horizon 2014-2018 in June 2015 after a community engagement process that resulted in a total of 70 people accessing information by either logging on to the “Your Say Yankalilla” consultation website or attending the two public forums. Fifteen people contributed their views.

Managers use the strategic and business plans in the delivery of services and to assist staff in linking their professional performance and development to the goals of the organisation.

## **Council's 'Vision for the District' is:**

A community with an enriched quality of life.

The District Council of Yankalilla will achieve its 'Vision' by:

- Building on our sense of community.
- Maintaining our built and natural environments.
- Providing strong leadership and prudent stewardship.
- Delivering services to our community within a responsible financial framework.

## **Key Result Areas:**

### **COMMUNITY:**

Vibrant, cohesive, diverse community providing a healthy, quality lifestyle

### **ECONOMIC DEVELOPMENT:**

A strong, diverse economy that is innovative and adaptable

### **NATURAL AND BUILT ENVIRONMENT:**

Maintain and enhance our natural environment complimented by sympathetic buildings, facilities and activities

### **GOVERNANCE AND FINANCIAL SUSTAINABILITY:**

Provide leadership, good governance, and efficient, effective and responsive Council services

## Community Services

**COMMUNITY: Vibrant, cohesive, diverse community providing a healthy, quality lifestyle.**

A small team of part-time staff, based at the Yankalilla Community Centre, oversee a range of community programs and activities. A major change was the relocation of the Yankalilla Library to the Centre in November 2015 which provided an exciting level of additional activity at the Centre.

Highlights included:

**'What's On' Monthly Activities:** Yankalilla Community Centre and Library presented a range of monthly activities.

**Summer Program January 2015:** Council facilitated a vibrant series of activities to kick start the New Year. 597 people attended 25 classes. 20% of the participants were holidaymakers visiting the district.



**School Holiday Activities:** Each School Holidays, Council has facilitated a diverse range of activities for young people, including science, art and craft sessions. These activities have been well attended and enjoyed by both locals and visitors to the area.

**Cooking for Blokes:** Monthly cooking sessions with a regular group of men have been a big hit this year. The participants enjoy improving their cooking skills, preparing and sharing a meal as well as camaraderie and laughter.



**Community Grants Program:** More than \$55,000 was distributed by Council to 12 community groups throughout the district to assist with operational and project expenses.

**Seniors Computer Lessons:** Weekly tutoring sessions on computers, laptops and tablets were provided on an individual basis to residents aged 50 years and over.

**Valuing Volunteers:** Council appreciates the wonderful contribution of 150 volunteers to its community programs – Community Car Program; The Centre; Library; Yankalilla Bay Visitor Information Centre, Friends of Bungala Park.

Two special events were held during the year to say thankyou to our volunteers:

Christmas lunch in December, and

National Volunteer Week in May.

Also in May Council introduced service badges for volunteers who have served 5, 10, 15, 20 years of service.



**National Youth Week 2015:** Incorporating a small grant from Office for Youth, Council funded and organised several fun, interactive science and arts workshops, between 10 and 19 April where 55 young people attended.

**Centrelink:** Since December 2014, the Centre has hosted a Centrelink Access Point. Residents can use the free service of phone, computer and fax to conduct their Centrelink business.

**Run Yank Run:** Council has supported this community based youth/mentor running project throughout the year with 9 participants and their mentors preparing for the Gold Coast Marathon in July 2015.

**Combined Christian Churches Community Care (5CY) Food Hampers:** 5CY prepare and distribute food hampers throughout the year to members of our community who are struggling to make ends meet. Our residents generously donated non-perishable items during Anti Poverty Week and Christmas Food Drive Week.

**Men's Shed:** A group of motivated residents got together in March to set up a committee to develop a Men's Shed in the district. The Yankalilla & Districts Community Men's Shed became an incorporated body by the end of June.

**Fitness Classes:** Regular fitness classes for all fitness levels are held mornings and evenings. They are conducted by Sea Dragon Fitness.

## Regional Programs

Council contributes financially to the following community programs in the Fleurieu region - Fleurieu Families, Southern Volunteering, Positive Ageing, and the Star Club Program.

## Community Transport Program

Council runs a community transport program in partnership with the five church communities within the Yankalilla district, known as 5CY. Council funds and maintains three cars. Administration is funded by a grant from the Home and Community Care (HACC) program. From 1 July 2015 this will change to the Commonwealth Home Support Program (CHSP).

Approximately 45 volunteer drivers take the local residents to their various medical appointments locally and in the CBD.

The recent retirement of volunteer co-ordinators has resulted in the booking and co-ordination system to be shared between two part time council employees.

This year the program's three vehicles completed 126,607 km in total, transporting 1,859 passengers on 1,123 journeys. The program provided 3,312 service deliveries during the year, to and from appointments in Adelaide and across the Fleurieu region - a 2.7 percent increase on the previous year.

The majority (approx 82 percent) of the medical appointments are either to the Adelaide metropolitan area or Victor Harbor.

- An average 94 trips each month were made.
- 31 trips per car/per month (372/car/year).
- Each car can be on the road (including waiting time) for 6-7 hrs per day.
- Total mileage for each car for the year was 42,202 km per car/per annum.
- Approximately 19 regularly available drivers to coordinate with an average age of 70 years.
- 396 clients are registered with an average age of 72.76 years.
- An average of 1,641 passengers per annum (31 per week).

## Community Bus



The weekly community bus shopping service operates every Thursday. It has a small base of regular clients who rely on this service for their essential shopping visits to the chemist, supermarkets and post office. Our popular Mystery Bus trips and Movie trips run every second Wednesday of the month taking an average of 10 passengers on social outings.

Average shopping service number of passengers is 208 per year

Average Mystery Bus number of passengers is 144 per year

### **Community Library**

The Yankalilla Library is situated on Main South Road in the Centre and was opened to the public on 21 November 2014.

Public Libraries are the most heavily trafficked public buildings in Australia. In South Australia they are owned and operated by Councils but they are a joint initiative of State and Local governments and are funded under a ten- year Memorandum of Agreement.

The Yankalilla Library was the last to join the statewide 'One Card' network so enabling the local community to benefit from a catalogue in excess of 4 million items with a 'borrow anywhere; return anywhere and pick up anywhere' philosophy underpinning the service. It has been enthusiastically embraced not only by the local community but also visitors to the region from around the State.

The Library is operational for 25 hours per week, has a steady membership of 1,648 and in the past 11 months the library has had 38,321 visitors who borrowed 29,959 items. The library has also processed 54,705 items which have been requested by both the local and statewide communities via the TOLL courier 'black box' system.

A critical community service provided by the library has been free access to public computers and Wi-Fi. The library has supported 1,573 computer booking sessions since opening as well as providing scanning, printing and copying facilities.

Programming highlights for 2015 have included:

Play reading by the ex-ABC journalist John Ovenden; numerous talks and photographic displays presented in partnership with the Yankalilla and District Historical Society; a talk by author Liz Harfull in partnership with the Books and Words Group; numerous children's school holiday programs in partnership with the Normanville Natural Resource Centre as well as healthy ageing displays in conjunction with Aged Cottage Homes Inc. (ACH). Library staff also presented monthly workshops on how to access and maximize the Library catalogue and online resources including e-books.

In 2015 the Yankalilla Library development generated State wide interest and hosted the executive of the Public Library Association of South Australia – our professional association, as well as a tour from the Public Libraries Board - The statutory authority responsible for library policy and administration of the State Library of South Australia and the public library network.

The Yankalilla Library is currently participating in 2 significant State wide projects – the management of borrowers duplicate cards and the introduction of RFID (radio frequency identification) stock tagging and encoding.

An extensive community consultation process will be undertaken in late 2015 to ascertain community opinion regarding the services, programs and location of the future library. This will form part of the overall decision-making process for Council.

The Yankalilla Library service is currently delivered by 1.05 FTE staff; 4 casual staff and 9 volunteers who assist staff with daily library operations and programming.

## Planning & Development

### **Outcome: Enhancing the District's Character**

Development applications are assessed against the Yankalilla Development Plan and the Building Code of Australia, pursuant to the state government Development Act 1993 and the Development Regulations 2008.

The number of development applications received in 2014-15 was 350, representing a 13% increase from the previous year. The number of new dwelling applications continues to increase (up by 7% to 92). This represents a relatively large proportion of the total number of development applications because the area attracts both permanent and holiday home owners to the district.

Twenty land division applications were lodged in 2014-15, 3 more than last year, covering realignment of boundaries and creation of additional allotments. Works continued on the development of 130 allotments within a land division on Hay Flat Road in Normanville, with the first stage of allotments released for sale.

### **Compliance**

Council currently uses contract services to supply a professional Building Surveyor to undertake the assessment of the Building Rules part of development applications and undertake inspections of construction and building compliance. Council's Building Surveyor has been actively patrolling our townships in relation to property maintenance. Two orders and several warnings have been issued to residents to remove rubbish and debris from yards.

The mandatory inspection of timber roof trusses continued and has resulted in an increased need and frequency for inspections of new domestic and commercial buildings and where alterations and additions involve new roof areas.

### **Planning Strategy**

#### **Updating the Yankalilla Development Plan**

Council adopted the Strategic Directions Report in 2014 and forwarded this to the Minister for Planning in December 2014.

This document pulls together previous work with the community between 2008 and 2011 on Stages 1 and 2 of the District 30 Year Plan, to enable community input to help establish our priorities to update our Development Plan to guide new development and rezone land.

Council commenced work on the following short term priority Development Plan Amendments (DPAs):

Better Development Plan DPA – changing the format of the Development Plan into a more consistent (state wide) format and introducing the most current planning policies from the State Planning Policy Library.

Township/Fringe DPA – meeting the needs of a growing population involves planning for a consistent supply of urban land at an appropriate scale and in suitable locations in Normanville and Yankalilla. In addition, demand is expected to continue for both resident and holiday home development within smaller townships in the district. This DPA will also identify opportunities for managing the needs of a growing population whilst respecting the essential character of towns and protecting the nearby environment.



## Structure Plan for Yankalilla, Normanville & Carrickalinga

The draft Structure Plan updates Stage I of the District – 30 Year Plan for the townships of Yankalilla, Normanville and Carrickalinga, that was adopted in 2009. The Plan identifies the ways in which the needs of a growing population can be managed and staged over the next 15 years to respect the rural and coastal character of these towns and deliver community benefits combined with sensitive environmental outcomes.

This planning highlights that the natural population growth will see demand for housing double in these towns within the next 20 years. It proposes the staged rezoning of Growth Areas for each town, located to protect sensitive environmental areas and create high amenity public open spaces for the community.

An extensive community engagement process has been an important part of the Structure Plan process, with 60 formal submissions received and considered so far. Considerable feedback has also been received at the public forums and feedback sessions.

Because the newly elected Council prioritised the development of a new corporate Strategic Plan, work on finalising the Structure Plan has been delayed until the 2015/16 financial year.

### **Carrickalinga Planning – Brown Road (Residential) Development Plan Amendment Process**

In 2013, Council initiated planning investigations into the possible rezoning of a small portion of land at the end of Brown Road Carrickalinga to Residential Zoning. The land in question is about 2 hectares in area and could accommodate up to 18 new allotments adjoining the existing residential area. The owner of the land also proposed to fund this work.

Public consultation was undertaken during 2014 and this generated significant interest and comment from nearby property owners and residents. Council gave consideration to the public submissions and amended the DPA to reduce the area of land to be rezoned, together with seeking the introduction of specific planning policies to provide flexibility for on-site effluent disposal and ensure that future new buildings sit below the ridgeline of the hillside.

In April 2014, the amended DPA was forwarded to the Minister for Planning seeking authorisation for the proposed amendments. At this time, the Minister is still considering the matter.

## Infrastructure and Environment

### **Outcome: Managing and enhancing our infrastructure network**

#### **Plant replacement and roadworks**

The focus of the Operations department over the past year has been on roads and water management. This has involved an intensive study of the road network. In particular the depth and type of materials that have been used and identification of the correct material and remedial action required. This investigation is inclusive of laboratory testing of materials from local and surrounding quarries as well as trials of binding agents such as 'Polycom' and 'Base Bind'. To aid in the collection of data Council purchased a core drilling rig, specially fitted to a utility vehicle to provide core samples of road materials and their depths on our roads. This has provided valuable information and allowed us to make informed decisions on treatments required. This work will continue into 2015/2016 financial year to build a base of technical data to lead decision making moving forward.

Council are aware that the optimum road maintenance seasons are limited to pre and post winter months. This is when moisture is at the correct level within materials for it to be worked successfully. This has seen an increase in operations during this time by council from the engagement of suitably qualified contractors in undertaking maintenance to roads in conjunction with council staff. More graders have been deployed and this has allowed council to reach more roads with a greater impact at optimum time than in previous years.

To enable this, council sold one grader from its plant holdings, and a continued reduction of plant is to continue with a "what we hold is what we need" approach to lean efficiency. Further equipment has been identified for disposal to reduce plant holding costs.

An additional water tank unit was purchased to minimise hire costs of the same during road construction times. This equipment has assisted contractors as well as boosting our efficiency in assisting in times of fire danger.

Contractors have assisted Council in the lead up to summer with tree trimming and verge control. Contractors used state of the art equipment to cut back trees that had overgrown some rural roads with outstanding speed and results.

There has been an intensive focus on drainage by both Council and contractors. Council has laid more culverts within the unsealed road network than in previous years. The volume of material removed from our drains is extensive and already work is being undertaken to assess if this material can be treated to be reused for our road network to save on material and transportation costs of spoils. This reuse of roadbuilding materials and injection of stabilisers has been undertaken by Queensland councils where high rainfall events and unsealed roads mirror conditions experienced on our network. Samples of road spoils, particularly in and around Myponga and Parawa have been sent to Queensland for testing. Managing stormwater to prevent damage to our road network is pivotal and to aid in this process council have purchased an excavator.

Operations are still working toward our aim of 80/20 asset management, 80% preventative maintenance and 20% reactionary. Schedules are in place, and bolstered with the use of contractors we are slowly increasing our efficiency to deliver on time to schedule. This work will require at least 2 years to complete as Council is slowly gaining a better understanding of the road network.

Within regional councils we are known as innovators and pioneers. Council was the first to fully trial 'Polycom' that is now being reviewed by CSIRO scientists and Adelaide University. We have utilised other products such as 'Base Bind' and the use of such

products continues to draw the attention of councils to visit our district to assess the work. Our inclusion of a core drilling rig to test the depth and type of road materials has now been adopted by several other councils within South Australia.

All of this work helps in the development of our asset management database. Extensive work is continuing in this area to provide a database of factual information and costs for the future of the district. The database, valuations, depreciation and maintenance costs are all being reviewed to provide accurate information for decisions into the future.

Council have completed their first joint venture project with the Department of Environment, Water and Natural Resources (DEWNR) that (working with the community) provided outstanding results to Jervis Road Olive Tree Removal. This work will continue in the future to forge close working relationships between Council, ratepayers and DEWNR.

### **Community:**

Council have assisted the Cape Jervis community with an entrance statement, known as the Dingy. This work saw the installation of the dinghy and some landscaping of the area.

Operations have also assisted Second Valley with the stone walling of the hall ramp and preparations for the entrance sign. Council continues to upgrade the foreshore area with tables and chairs, improved lighting and beach access.

Contractors and Council constructed a much needed pedestrian crossing point in Main Street Normanville with additional lighting. This work combined with tree planting of the street that has lifted the presentation of the town and increased pedestrian safety while providing a cosmopolitan feel for the area.

The grassed lawn area within the foreshore at Normanville has had all irrigation upgraded, lighting repaired and landscaping increased.

Maintenance workers converted portion of the Centre into the interim library.

### **Wirrina Water Update:**

Council made considerable improvements to the production and quality of water at Wirrina. These production savings were passed back to residents with reduced water charges. Council is committed to provide quality water with uninterrupted supply.

### **Normanville Waste Water Treatment Plant:**

Council have made considerable improvements to the production of re-use water at the plant. The quality of the reuse water is now higher than required by Department of Health standards through Council led efficiencies. Maintenance of the plant has been increased and service failures have reduced as a result. On going work is to continue to promote the resource and ensure the network is maintained effectively.

### **Waste Management:**

Council have been working with the Fleurieu Regional Waste Authority to improve waste collection. Plans have been made to change locations of some rural bin banks for security and ease of use of rate payers. In addition, bin shrouds are proposed to be introduced later in 2015 in Town Centre and foreshore areas to prevent litter blowing along these areas from open lids or knocked down bins.

### **Operational Administrative Efficiencies:**

Assisted by Adelaide University, Council have been able to build simple computer tools for reports to regulatory bodies that previously took hours to compile. These tools allow the reports to be generated in minutes and were presented to the Local Government Association for use by other councils.

### **Coast, Estuarine and Marine Projects:**

The Southern Fleurieu Coast, Estuary and Marine (CEM) Officer continued to coordinate projects & coastal community groups across the Fleurieu Peninsula coastline. This position is a joint agreement between Council and the Adelaide & Mt Lofty Ranges Natural Resource Management that has been implementing priority actions from the *Southern Fleurieu Coastal Action Plan (SFCAP) and Conservation Priority Study 2007* for 9 years.

Last year a complete review of the SFCAP was completed with all identified stakeholders. The review highlighted the gains that have been made and identified the focus for the next 3 years. 16 Site work plans have been developed for Council following actions from the SFCAP review with 28 coastal community groups being engaged. Funding for coastal projects continues to be predominantly from the Adelaide & Mount Lofty Ranges Natural Resource Management Board levy & its community grants, with contributions including in-kind from the Coast Protection Board, Council & Coastal Community Groups.

### **Green Army – Implementing the Southern Fleurieu Coastal Action Plan 2015:**

A Green Army application developed by the CEM Officer was successful. This included materials and a team of 9 youth working with a team leader to implement actions from SFCAP. On-ground works focused on Normanville and Cape Jervis. Project outcomes included 51 ha of weed treatment, 3,500 seedlings planted in revegetation, creation of a small nursery to propagate 4,000 seedlings for next season's revegetation and completed many other natural area restoration projects with coastal community groups.



Cape Jervis - priority SFCAP red alert weed control - piled up for mulching



Cape Jervis - Spraying out areas for revegetation after brush cutting – Revegetation of prepared areas



4,000 local native seedlings propagated and nursery set up

Coastal projects have focused on controlling SFCAP 'Red Alert' priority weeds; revegetation of weeded areas & adding to fragmented plant communities. Other projects have focused on stabilising eroding sand dunes and cliffs through fencing, jute matting, revegetation & reducing impacts from off road vehicles, horses and walkers. Priority for works has been given to areas with high conservation and threat values highlighted in the SFCAP. For this council the two highest priority areas are the Normanville State Heritage listed sand dunes and the State biodiversity hot spot (Over 360 plants and animals recorded with over 80 with rare ratings) within the Cape Jervis coastal reserves.

Coastal community education has been delivered through the programs including Coastal Ambassadors, Reef Watch, Marine Parks, Normanville Natural Resource Centre, Community Group Action and Friends of the Hooded Plover. Free community education workshops have been held across the district including a Rabbit Control workshop at Normanville SLSC with a focus on Myponga Beach. The *Coastal Gardens Planting Guide* booklet has been promoted through Council landscaping at Cape Jervis and at events including the Deep Creek Open Day and Yankalilla Show.

The community have played a significant role in conserving and improving the coastal environment through working with the CEM Officer. The Cape Jervis Coastal Community Group continued to have bi-monthly working bees collecting & propagating local native seedlings, undertaking revegetation, installing educational signs, undertaking weed control & working on the upgrade of the Nature trail extension of the Heysen trail with Council. They worked with the Green Army during the revegetation season along Flinders Drive.



Cape Jervis Coastal Community Group Planting Days with Green Army and CEM Officer 2015

## **Environmental Health**

Council's Environmental Health Officer assessed and approved onsite wastewater system applications for all new development and alterations, ensuring their compliance with the Department of Health's Code.

There were several instances where failing septic systems were reported to Council and these were rectified through liaison with the relevant property owners.

There were 32 permanent food premises in the Council area, together with numerous temporary premises operating out of venues such as markets, one off events and shows. Council staff carried out routine and complaint-based inspections throughout the reporting year on a range of issues from food safety to swimming pool water quality.

Several audits of high-risk premises were also carried out. These activities were undertaken in compliance with recommended Department of Health risk-based schedules.

The school-based disease control immunisation program at the Yankalilla Area School continued throughout the reporting period and the data was forwarded to the Department of Health.

Council continued to monitor the groundwater at the closed Myponga and Yankalilla landfill sites throughout the period.

## Leisure & Tourism

*Goal: Support and encourage the development of facilities, events and programs that enhance the recreational experience and cultural vibrancy of the community*

### **Jetty Caravan Park, Normanville:**

Council has continued to manage the caravan park with contract managers. Ongoing maintenance and minor improvements throughout the park have been completed.

With grant funding from the Federal Government, solar hot water systems were installed to replace failing gas systems for the main shower facility. This has resulted in significant savings in running costs.

Annual Licences have been updated to comply with all legislative requirements.



### **Visitor Information Centre:**

The Yankalilla Bay Visitor Information Centre (VIC) is run by a full time coordinator with the support of a team of 35 dedicated volunteers, who handled 18,785 enquiries during the year. In 2014-15 the VIC had a total of 10,550 visitors (including 1,198 internationals) and received 8,235 enquiries via phone or email.

The team organises regular familiarisation tours of tourism attractions and businesses throughout the district, to ensure it provides the most up-to-date information to customers.

The centre has been focusing on getting its online booking system functioning well and has increased its bookable products. The main aim was to increase visitor nights stayed in the area. The selling of community event tickets through the booking system has proven to be very successful. Bookings for 2014/15 increased to approximately \$40,434 from approximately \$20,535 the previous year which represents fantastic growth.

The VIC was heavily involved with Festival Fleurieu and was the ticketing agent and information hub for the festival.

The VIC has exhibited in road shows at various events including the Yankalilla Show, Yankalilla Cruise and Deep Creek Conservation Park open day to promote our district.



## Regulatory Services

*Goal: Provide a well-planned district that supports community needs and enhances the visitor experience*

Activities included dealing with wandering stock; investigating abandoned vehicles; conducting parking patrols, beach patrols, rural patrols; assisting with community events; enforcing council by-laws; animal management, fire prevention, cemeteries, unsightly premises, investigating roadside dumping, Bush Fire Management Committee, Zone Emergency Management Committee, Authorised Person Association and Fire Prevention Reference Committee.

### **Animal Management:**

During the 2014-15 financial year Council registered approximately 1,350 dogs. Nine official complaints received of dog attacks and harassments. All attacks and harassment incidents were 'dog on dog' or 'dog on animal'. Four attack/harass caution notices and five expiation notices were issued. There has been a significant increase in barking dog complaints. Six official complaints regarding barking dogs, with three recurring complaints from the previous year have been investigated. Multiple unofficial reports of barking dog complaints were also investigated and resolved.

Fifteen dogs were impounded either at Sagewood Boarding Kennels or RSPCA Lonsdale. There were however, multiple instances where dogs were temporarily impounded at the Council depot holding yard during business working hours. All of these dogs were claimed by their owners within business working hours. Approximately 20 dogs that were found wandering were returned to their owners.

There were multiple complaints of wandering stock. A wandering stock register was created with stock owners or land managers contact details recorded within the register.

### **Fire Prevention:**

Initial advisory notices were issued to vacant land owners in early September. Inspections of 950 properties were undertaken in early October and 424 Hazard Reduction Notices were issued to property owners to reduce fuel loads pursuant to Section 105F of the Fire & Emergency Services Act 2005. Thirty two, second-round final notices were subsequently issued and 24 property owners were issued expiation notices, most of these were companies in receivership or based interstate.

In a joint exercise with National Parks, Council organized a tree-trimming program along local roads through Yulte Conservation Park Myponga, to improve access for Emergency Services vehicles and CFS fire trucks.

### **Beach Patrol:**

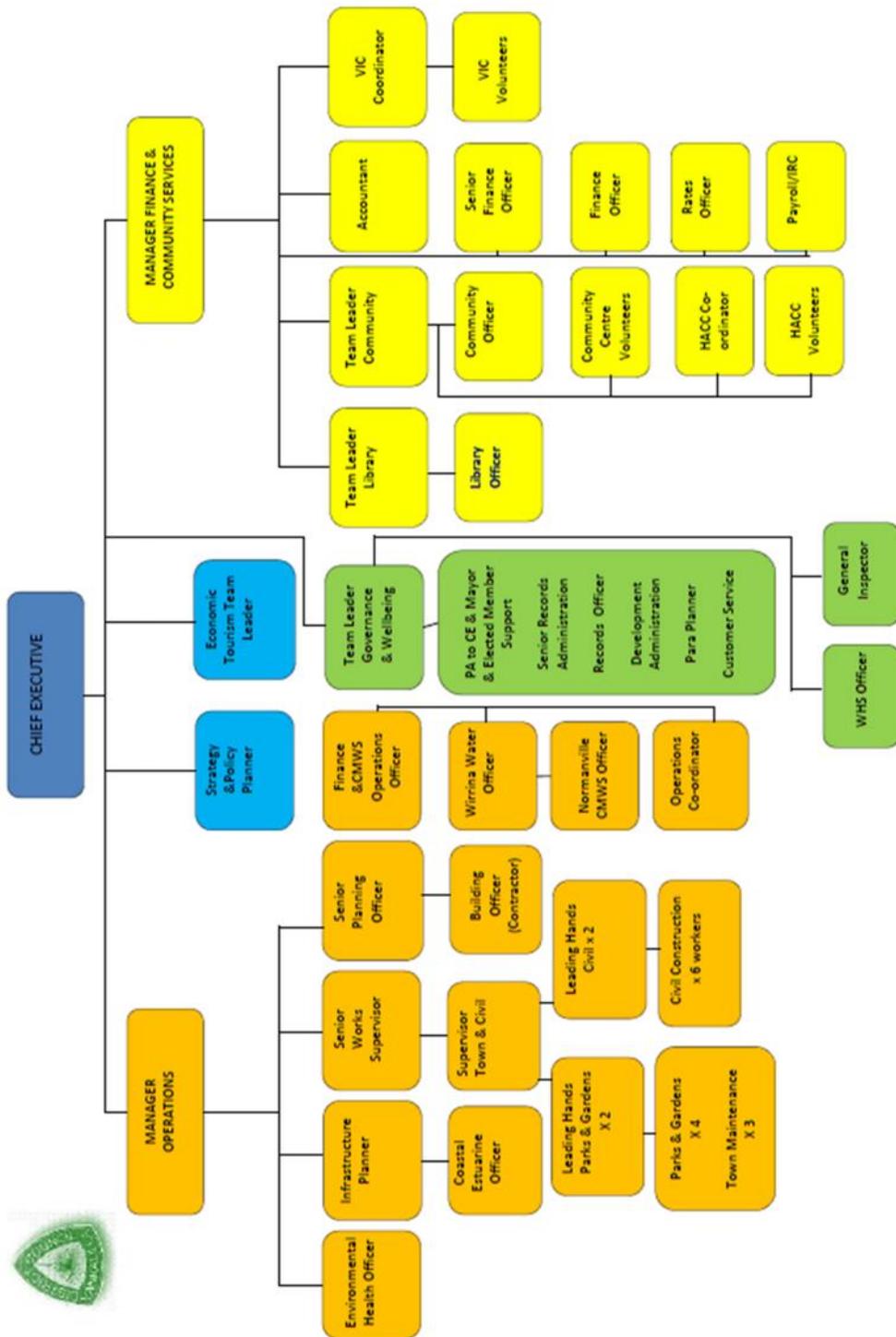
Regular proactive patrols along the district's coastline have been undertaken. A new sign was installed at the Normanville foreshore advising that vehicles are prohibited beyond a specified point. Officers delivered education and information to the public about dogs being off leash within 'dog on leash' areas; and issued cautions to vehicle owners about vehicles without a boat trailer on the foreshore. A patrol officer was deployed one day a week over a six week period in the summer season on weekend days or public holidays.

### **Other Regulatory Services:**

Council received 12 complaints about hard rubbish and illegal dumping. Verbal cautions were issued to illegal overnight campers.

# Administration

## Organisational structure



DISTRICT COUNCIL OF  
YANKALILLA 2014-15

## Senior Management

The executive management team comprises the Chief Executive and two senior managers. The Chief Executive is employed on a performance-based contract negotiated with council; it includes private use of a vehicle.

The two senior managers are employed on performance-based contracts, with salary paid within the Senior Officers Band of the SA Municipal Salaried Officers award. Their packages also include private use of a vehicle.

Council's publicly available register of salaries and allowances contains full details.

Mr Adrian Skull took on leadership of Council's administration on 28 September 2012.

Mr Mark Heinrich the Finance and Community Services Manager commenced on 26 November 2012.

Mr Warren Kaeding the Manager Operations commenced with Council on 17 February 2014.

The senior management team and other relevant officers have delegated authority to make operational decisions to administer council policies. Council officers also formulate policy options and recommendations for council determination.

## Staff

Council employs 59 permanent staff, although quite a number work part-time, this amounts to 47.1 full time equivalents (FTE). Casual staff are also employed (some for only short amounts of time), in roles where demand is seasonal, such as in the library and caravan park and in backfilling for key staff absences and on specific projects.

Employees of council are paid in accordance with a registered enterprise agreement. They are recruited, developed and trained in accordance with this enterprise agreement and in accordance with equal opportunity and human resource management principles.

The enterprise agreement and the register of salaries and allowances are available for inspection at the Council office, or can be downloaded from Council's website.

The chart on page 33 represents Council's organisational structure at June 2015.

# Community Land & Council Facilities

The concept of Community Land was introduced within the Local Government Act 1999, where it was intended that local government land held for the benefit of the community should remain in the ownership or care, control and management of the council for that purpose.

A central plank of the community land regime is to ensure that a council may only deal with that land after formal public consultation with the community for whose benefit the land is held.

The Act also recognised that some local government land was held by councils for operational purposes, or had been acquired for strategic or economic development purposes. An opportunity to exclude such land from classification as Community Land was provided in the Act and in 2002 Council undertook the exclusion process for a number of its operational sites.

A Community Land Management Plan provides the guidance for the use and management of Community Land.

The Register of Community Land can be viewed at the Council offices. It contains the following information:

- Legal description and location of the land
- Commonly known name of land (if applicable)
- The area of the land
- The owner of the land. In most cases this will be The District Council of Yankalilla but there are also several parcels of land owned by the Crown but under council's control and management
- Details of any leases or licences applicable to the community land
- Copies of community land management plans under the following categories:

## **Part 1 – Reserves**

Town Reserves General  
Town Buffer Reserves  
Town Drainage Reserves  
Coastal Reserves  
Broad acre Reserves  
Broad acre Reserves Native  
Vegetation

## **Part 2 – Community Facilities**

Second Valley Soldiers Memorial Hall  
Bullaparinga Cemetery  
Yankalilla Cemetery  
Rapid Bay Oval and Clubrooms  
The Centre

## **Part 3 – Commercial and Business Facilities**

Normanville Beach Café  
Surf Life Saving Club  
Jetty Caravan Park  
Rapid Bay Camping Ground  
Normanville CMWS

## **Part 4 – Not Otherwise Classified**

Operational  
Country Fire Services  
Land with no restrictions

## **Council Facilities**

Following is a list of council-owned/operated facilities and their locations. Many include halls and meeting rooms that community groups, individuals and businesses may hire.

### **Council Office and Chambers**

1 Charles Street  
PO Box 9  
Yankalilla SA 5203  
P: 8558 0200 F: 8558 2022  
E: council@yankalilla.sa.gov.au

### **Yankalilla Community Centre (‘The Centre’)**

181 Main South Road  
Yankalilla SA 5203  
P: 8558 0264 F: 8558 3577

### **Yankalilla Library**

181 Main South Road  
Yankalilla SA 5203  
P: 8558 0200 F: 8558 3577

### **Yankalilla Bay Visitor Information Centre**

163 Main South Road  
Yankalilla SA 5203  
P: 8558 0240  
E: tourism@yankalilla.net.au  
[www.yankalilla.sa.gov.au/page.aspx?u=657](http://www.yankalilla.sa.gov.au/page.aspx?u=657)

### **Works Depot**

Kemmiss Hill Road  
Yankalilla SA 5203  
P: 8558 0200  
F: 8558 3835

### **Normanville Beach Café and Surf Life Saving Club**

Beach Reserve, Jetty Road  
Normanville SA 5204

### **Yankalilla Waste and Recycling Depot**

Off Inman Valley Road  
Yankalilla, SA 5203

### **Yankalilla/Normanville Wastewater Treatment Plant**

Lot 801 Hay Flat Road  
Normanville SA 5204

### **Myponga Beach Wastewater Treatment Plant**

Sec 240+ Myponga Beach Road  
Myponga SA 5202

### **Wirrina Wastewater Treatment Plant**

Lots 117+ Paradise Drive  
Wirrina Cove SA 5204

### **Jetty Caravan Park**

34 Jetty Road  
PO Box 867  
Normanville SA 5204  
P: 8558 2038 F: 8558 3573  
E: info@jettycaravanparknormanville.com.au  
[www.jettycaravanparknormanville.com.au](http://www.jettycaravanparknormanville.com.au)

### **Rapid Bay Campground**

Lot 24 Essington Lewis Drive  
Rapid Bay SA 5204  
P: 8598 3003

### **Rapid Bay Oval**

Essington Lewis Drive  
Rapid Bay SA 5204

### **Second Valley Hall**

Finniss Vale Drive  
Second Valley SA 5204



### **Community-Owned Facilities**

Various community groups throughout the Yankalilla district own and operate sporting and community facilities that serve local populations.

These facilities are supported by council through the rate rebate and community grant programs funded by council each year.

These facilities include:

- Myponga Memorial Hall
- Myponga Sporting Club
- Yankalilla Memorial Sports Grounds
- Yankalilla Senior Citizens Hall
- Inman Valley Hall
- Cape Jervis Community Club

# Communication and Consultation

Eleven issues of the newsletter *In the Loop* were produced to keep residents informed of council news during 2014-15. They were published on the website and inserted within the free monthly publication *Yankalilla Regional News*.

Council held public meetings throughout the year and invited feedback on issues that legally required a formal public consultation process; it also met its legal obligation to publicise such consultation via newspapers, the website and *In the Loop*.

Public consultation also took place on other issues council determined were important to the community, in accordance with its public consultation policy.

These included: the Strategic Plan 2014-2018, Annual Business Plan, Brown Road (Residential) DPA, Wirrina Water resident meetings, Revocation of community land to operational (Wirrina Waste Water treatment plant), Place Branding project, Caretaker Policy and Community Library forums,

## Public Documents

Councils are required to have the following documents available for public inspection. Many documents will be found on Council's website but all are available for inspection at the council office. Hard copies may be purchased at the fee prescribed in Council's Fees and Charges Register.

### **Reviews of council constitution, wards and boundaries**

Representation options papers and reports on reviews of council composition or ward structure

Reports to the Minister provided to the Council by the Boundary Adjustment Facilitation Panel

Summary of issues surrounding a proposal to be submitted to a poll

### **Registers and returns**

Registers as listed below under 'Mandatory Registers' other than the Register of Interests  
Campaign donations returns

### **Codes**

Codes of conduct or codes of practice

### **Meeting papers**

Notice and agenda for meetings of the council, council committees and electors

Minutes of meetings

Documents and reports to the council or a council committee that can be supplied to members of the public

Recommendations adopted by resolution of the council

### **Policy and administrative documents**

Record of delegations

Contracts and tenders policies

Policy for the reimbursement of members' expenses

Strategic Management Plans

Annual Business Plan

Annual budget

Audited financial statements  
Annual report  
Extracts from the council's assessment record  
Lists of fees and charges  
Public consultation policies  
Management plans for community land  
Policy on the making of orders  
Procedures for the review of council decisions and any associated report  
The most recent information statement of the council under the *Freedom of Information Act 1991*.  
Any policy document of the council within the meaning of the *Freedom of Information Act 1991*.

### **By-laws**

By-laws made by the council.

### **Mandatory registers, codes and policies**

Below is a list of registers, codes and policies which councils are required to have under legislation:

## **Local Government Act 1999**

### **Registers**

Members Register of Interest  
Members Register of Allowances and Benefits  
Officers Register of Salaries  
Officers Register of Interests  
Fees and Charges  
Community Land Management Plans  
Community Land  
Public Roads  
By Laws

### **Codes**

Members Code of Conduct  
Code of Practice for Access to Meetings and Documents  
Employees Code of Conduct

### **Statutory Policies**

Contracts and Tenders Policies  
Public Consultation Policies  
Reimbursement of Council Member Expenses Policy  
Provision of Facilities and Support for Council Members Policy  
Council Member Training and Development Policy  
Internal Control Policies  
Road Naming Policy  
Policy on Order Making  
Internal Review of Council Decisions Policy

## **Local Government (Elections) Act 1999**

Campaign Donation Returns prepared by candidates.

## Freedom of Information

Council provides information to residents and ratepayers in a spirit of openness and accountability, which means there is seldom need to refer to the provisions of the Freedom of Information (FOI) Act.

Where information is requested under the FOI Act a request form must be completed and forwarded, with the required application fee (unless an exemption is granted). FOI request forms are available from the website or from the office.

Council responds to FOI applications as soon as possible, within the statutory 30 days of receipt of a request and application fee or proof of exemption.

Council produces a detailed FOI statement annually, which is made available on the website and in the office.

In accordance with Section 38(1) of the FOI Act 1999, a person who is aggrieved by a determination made by the council is entitled to an internal review of the determination.

There were five FOI requests received during 2014-15 as per the following dot points:

- State Member requesting correspondence relating to Yankalilla's participation in the LGA campaign on council rate concessions.
- Member of Parliament requesting information on numbers of animals Council rehoused.
- Member of parliament requesting information on the numbers of animals Council rehoused at the RSPCA.
- Request for information regarding underground power in 1995-96.
- Request for information and correspondence in relation to a development application.

# Governance

## Confidentiality

Council must be open and accountable in its operations and decision-making, but there are circumstances in which confidentiality is required, as outlined in Sections 90 and 91 of the Local Government Act 1999.

A summary of these issues dealt with by Council in 2014-15 as well as those that remained in confidence during the year appears below:

Date	Meeting	Item No.	Title	Relevant Section LG Act	Period of Months
3/7/14	Caravan Park Committees	7.1	Leasing Arrangements	90(2) & (3)(d), 91 (7)&(9)	12
7/8/14	Caravan Park Committees	7.1	Leasing Arrangements	90(2) & (3), 91 (7)&(9)	12
14/08/14	Strategic Directions Committee	5.1	Discussion for Library Advicosry Group – Council appointment	Nil	Nil
21/08/14	Council	19.2	Rating – Proposal to undertake a review of the councils rating system	90(2) & (3), 91 (7)&(9)	3
21/08/14	Council	19.3	Chief Executive Performance Review	90(2) & (3)(d), 91 (7)&(9)	12
4/09/14	Caravan Park Committee	7.1	Annual Licencing	90(2) & (3)(a), 91 (7)&(9)	3
11/09/14	Council	5.1	Chief Executive Performance Review	90(2) & (3)(e), 91 (7)&(9)	
9/10/14	Strategic Directions	5.1	Country Townships Development Plan Amendment - Process	90(2) & (3)(a), 91(7) & (9)	12
21/4/15	Council Meeting	20.2	Chief Executive Performance Review	90(2) & (3)(e), 91 (7)&(9)	12
19/5/15	Council Meeting	20.2	Chief Executive Performance Review	90(2) & (3)(e), 91 (7)&(9)	12

## Internal Review of Decisions

Complaints may arise as a result of dissatisfaction with a decision of council, or the way a policy, procedure, service or fee have been applied. Council and staff will endeavour to resolve complaints as they arise without having to resort to a formal procedure.

If a complaint cannot be resolved, the complainant may choose to request a formal review of the decision.

Any concerns or complaints should initially be addressed in writing and lodged, posted or emailed to the council office.

In 2014-15 Council received three Section 270 Requests.

One review was undertaken in relation to an objection to a neighbouring development, loss of privacy. An independent Planner undertook the review and concluded that there was no unreasonable reduction in privacy.

A Ratepayer Association requested in Internal Review into the manner in which a privately funded DPA had been commenced/conducted and whether there was any conflict of interest involved. An independent Planner was engaged to conduct the review and found that the process had been commenced in accord with legislative requirements and that there was no conflict of interest. Recommendations were made in relation to the consideration of material lodged in relation to the DPA.

The third internal review was a complaint regarding the development approval process relation to the building of a retaining wall and fence. An independent Building Surveyor was contracted to undertake the review. It was found that Council officers followed the legislative and statutory processes correctly.

# Budget and Financial Reports

## Applying competition principles

Council's obligations under the National Competition Policy fall within two principal categories. Firstly, the identification of 'significant business activities' and then the application of competitive neutrality principles to these activities.

Council carries out no commercial business activities with annual revenue in excess of \$2 million, nor does it employ assets in excess of \$20 million. Council's only significant business activity is the Jetty Caravan Park, Normanville with annual revenue of \$834,696. In addition, council leases out the Normanville Beach Café and Rapid Bay Campgrounds and receives income from those sources.

Council has in place the following policies, codes and practices relevant to competition policy:

- Acquisition Policy

Council has up dated the Acquisition policy to, where possible, purchase goods and services locally to help with development of competitive local business. Local contractors may also have an advantage in not having to travel as far to the work site.

All council's by-laws have been reviewed to ensure they place no barrier to market entry and do not discriminate between competitors.

Council's Acquisition Policy outlines the procedures to be followed and the criteria for selecting the required purchasing method when staff purchases goods and services on behalf of council.

The policy objectives are to ensure council provides a fair, transparent and accountable process for provision of services and purchasing goods and services, and to achieve the best value for money outcome in an efficient and effective manner.

Options for different methods of providing a service are identified, together with the required purchase methods for five different levels of value. For example, at the lowest level goods and services not exceeding \$10,000 may be selected with a direct quote, whereas at the top-level expenditure over \$50,000 requires a public or select tender process, or joint procurement with other Councils.

Officers undertake these processes within their level of delegated authority.

During the year two tenders were considered by Council.

## Financial Management and Performance

Council continued to focus on expenditure control and reducing the value of unpaid rates (that represent outstanding debts to council and ultimately to the community).

It is apparent that the demographic profile of the community, which is older and with lower income than the state average, contains a proportion of ratepayers who are vulnerable to the tight economic times of recent years and experience a degree of financial hardship.

While individual hardship cases are assessed and arrangements to pay negotiated, other instances where ratepayers are not paying rates are being taken through the legal processes to recover the outstanding debts.

Council increased the 'Rate in the dollar' paid by property owners by 3.9 per cent in 2014-2015 to help fund the annual budget. This represented a 1.0% rise above the Adelaide CPI, as of March 2014, and was a lower increase when compared with nearby councils and most across the state. The equivalent Price Index for Local Government was running at a higher rate than CPI for the same period. This placed an even greater emphasis on continuing to be prudent with council spending.

Income for 2014-15 increased by over \$750,000 from the original ABP estimate, to \$13.367 million. This was as a result of receiving an early instalment of the 2015/16 Commonwealth Assistance Grant in this financial year, increased grant funding for project work, almost \$200,000 in additional rates payments (due to revaluations and growth) and increases above the estimates for fees and charges, investment income and income from the Jetty Caravan Park.

Total expenditure for the year was reduced by approximately \$350,000 and while staff costs increased (due to staffing associated with the Library and other adjustments to staff positions) these were offset by reductions in spending on contracts & materials, and a reduction in depreciation.

Over the full year 2014-15 council made an operating surplus of \$141,700 compared with the originally estimated budget deficit of \$967,000. While this is a significant turn around, it is due to a number of one-off factors (the majority of the additional income was received from capital grants and the sale of surplus plant). Some proposed capital works were delayed or not completed during the year and were carried over, to be completed during 2015-16. Major plant replacement of a heavy truck and trailer was deferred (subject to results of review) and other operational works were deferred.

Council will continue to be prudent in its proposed expenditure to ensure that responsible outcomes are achieved.

Monies not expended on works in this year are expected to be available to fund additional (catch up) work in subsequent years to ensure that assets continue to be renewed and maintained appropriately. Outstanding loans continue to be reduced (down from \$6.95 million to \$6.36 million).

### **Auditors**

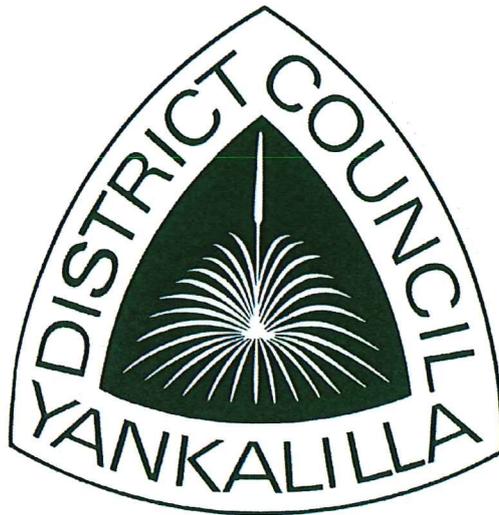
HLB Mann Judd was appointed as council's independent external auditors for 2014-15. The remuneration for undertaking the audit of council financial statements was \$11,000 plus travel expenses.

Council's audited financial statements are attached as Appendix I.

# Appendices

Financial Statements	Appendix 1
Fleurieu Regional Waste Authority (FRWA) Annual Report	Appendix 2
Southern & Hills Local Government Association (S&HLGA) Annual Report	Appendix 3

# **The District Council of Yankalilla**



**FINANCIAL STATEMENTS  
FOR THE YEAR  
ENDED 30th JUNE 2015**

**DISTRICT COUNCIL OF YANKALILLA**  
**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2015

	Notes	2015 \$	2014 \$
<b>INCOME</b>			
Rates	2	10,841,583	9,951,674
Statutory charges	2	194,464	168,094
User charges	2	1,149,538	1,062,680
Grants, subsidies and contributions	2	777,972	1,189,898
Investment income	2	132,001	83,694
Reimbursements	2	82,910	59,370
Other income	2	160,137	173,630
Net gain - equity accounted Council businesses	19	28,501	18,182
<b>Total Income</b>		<u>13,367,107</u>	<u>12,707,222</u>
<b>EXPENSES</b>			
Employee costs	3	4,078,959	3,715,299
Materials, contracts & other expenses	3	5,188,438	4,842,409
Depreciation, amortisation & impairment	3	3,499,941	3,647,982
Finance costs	3	458,030	524,539
<b>Total Expenses</b>		<u>13,225,368</u>	<u>12,730,229</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>141,739</b>	<b>(23,007)</b>
Asset disposal & fair value adjustments	4	98,443	(112,512)
Amounts received specifically for new or upgraded assets	2	80,000	48,931
Physical resources received free of charge	2	13,600	273,934
<b>NET SURPLUS / (DEFICIT)</b>		<u>333,782</u>	<u>187,346</u>
transferred to Equity Statement			
<b>Other Comprehensive Income</b>			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	159,996	324,135
<b>Total Other Comprehensive Income</b>		<u>159,996</u>	<u>324,135</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u>493,778</u>	<u>511,481</u>

This Statement is to be read in conjunction with the attached Notes.

**DISTRICT COUNCIL OF YANKALILLA**  
**STATEMENT OF FINANCIAL POSITION**  
as at 30 June 2015

<b>ASSETS</b>	Notes	2015 \$	2014 \$
<b>Current Assets</b>			
Cash and cash equivalents	5	3,459,161	1,380,400
Trade & other receivables	5	1,273,214	1,524,664
Inventories	5	60,721	44,627
<b>Total Current Assets</b>		<u>4,793,096</u>	<u>2,949,691</u>
<b>Non-current Assets</b>			
Financial assets	6	8,721	30,997
Equity accounted investments in Council businesses	6	107,853	79,352
Infrastructure, property, plant & equipment	7	107,202,760	109,003,125
<b>Total Non-current Assets</b>		<u>107,319,334</u>	<u>109,113,474</u>
<b>Total Assets</b>		<u>112,112,430</u>	<u>112,063,165</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables	8	1,200,890	1,073,580
Borrowings	8	584,156	708,894
Provisions	8	393,695	262,567
<b>Total Current Liabilities</b>		<u>2,178,741</u>	<u>2,045,041</u>
<b>Non-current Liabilities</b>			
Borrowings	8	6,368,578	6,952,734
Provisions	8	114,630	108,687
<b>Total Non-current Liabilities</b>		<u>6,483,208</u>	<u>7,061,421</u>
<b>Total Liabilities</b>		<u>8,661,949</u>	<u>9,106,462</u>
<b>NET ASSETS</b>		<u>103,450,481</u>	<u>102,956,703</u>
<b>EQUITY</b>			
Accumulated Surplus		30,871,934	30,768,504
Asset Revaluation Reserves	9	71,625,349	71,465,353
Other Reserves	9	953,198	722,846
<b>TOTAL EQUITY</b>		<u>103,450,481</u>	<u>102,956,703</u>

This Statement is to be read in conjunction with the attached Notes.

# DISTRICT COUNCIL OF YANKALILLA

## STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2015

	2015	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
	\$	\$	\$	\$	\$	\$
Balance at end of previous reporting period						
<b>Net Surplus / (Deficit) for Year</b>	<b>30,768,504</b>			<b>71,465,353</b>	<b>722,846</b>	<b>102,956,703</b>
<b>Other Comprehensive Income</b>	<b>333,782</b>					<b>333,782</b>
Gain on revaluation of infrastructure, property, plant & equipment				159,996		159,996
Transfers between reserves			(230,352)		230,352	-
<b>Balance at end of period</b>	<b>30,871,934</b>			<b>71,625,349</b>	<b>953,198</b>	<b>103,450,481</b>
<b>2014</b>						
Balance at end of previous reporting period						
<b>Net Surplus / (Deficit) for Year</b>	<b>30,994,227</b>			<b>71,141,218</b>	<b>309,777</b>	<b>102,445,222</b>
<b>Other Comprehensive Income</b>	<b>187,346</b>					<b>187,346</b>
Changes in revaluation surplus - infrastructure, property, plant & equipment				324,135		324,135
Transfers between reserves			(413,069)		413,069	-
<b>Balance at end of period</b>	<b>30,768,504</b>			<b>71,465,353</b>	<b>722,846</b>	<b>102,956,703</b>

This Statement is to be read in conjunction with the attached Notes

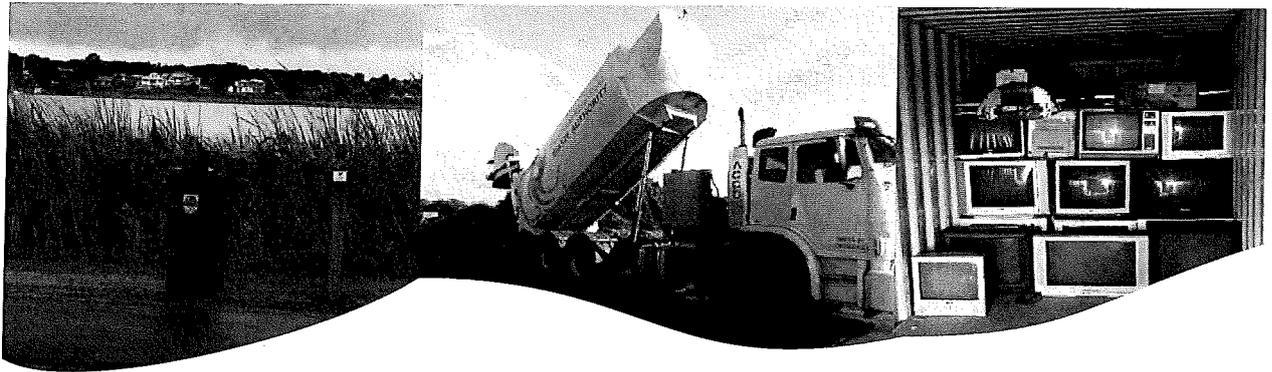
# DISTRICT COUNCIL OF YANKALILLA

## STATEMENT OF CASH FLOWS

for the year ended 30 June 2015

		2015	2014
CASH FLOWS FROM OPERATING ACTIVITIES	Notes	\$	\$
<u>Receipts</u>			
Operating Receipts		13,497,480	13,245,414
Investment receipts		82,389	76,715
<u>Payments</u>			
Operating Payments		(9,015,166)	(9,221,488)
Finance payments		(458,030)	(601,101)
<b>Net Cash provided by (or used in) Operating Activities</b>	11	<b>4,106,673</b>	3,499,540
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		80,000	48,931
Sale of replaced assets		191,842	202,879
Sale of surplus assets		151,364	1,860
Repayments of loans by community groups		28,087	39,746
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,606,502)	(1,454,138)
Expenditure on new/upgraded assets		(163,809)	(118,048)
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(1,319,018)</b>	(1,278,770)
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from borrowings		-	
<u>Payments</u>			
Repayments of borrowings		(708,894)	(1,149,121)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(708,894)</b>	(1,149,121)
<b>Net Increase (Decrease) in cash held</b>		<b>2,078,761</b>	1,071,649
Cash & cash equivalents at beginning of period	11	1,380,400	308,751
<b>Cash &amp; cash equivalents at end of period</b>	11	<b>3,459,161</b>	1,380,400

This Statement is to be read in conjunction with the attached Notes



# Annual Report

2014 - 2015



Fleurieu Regional Waste Authority

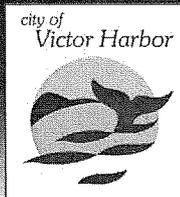
**CONSTITUENT COUNCILS:**

Alexandrina Council

City of Victor Harbor

Kangaroo Island Council

Yankalilla District Council

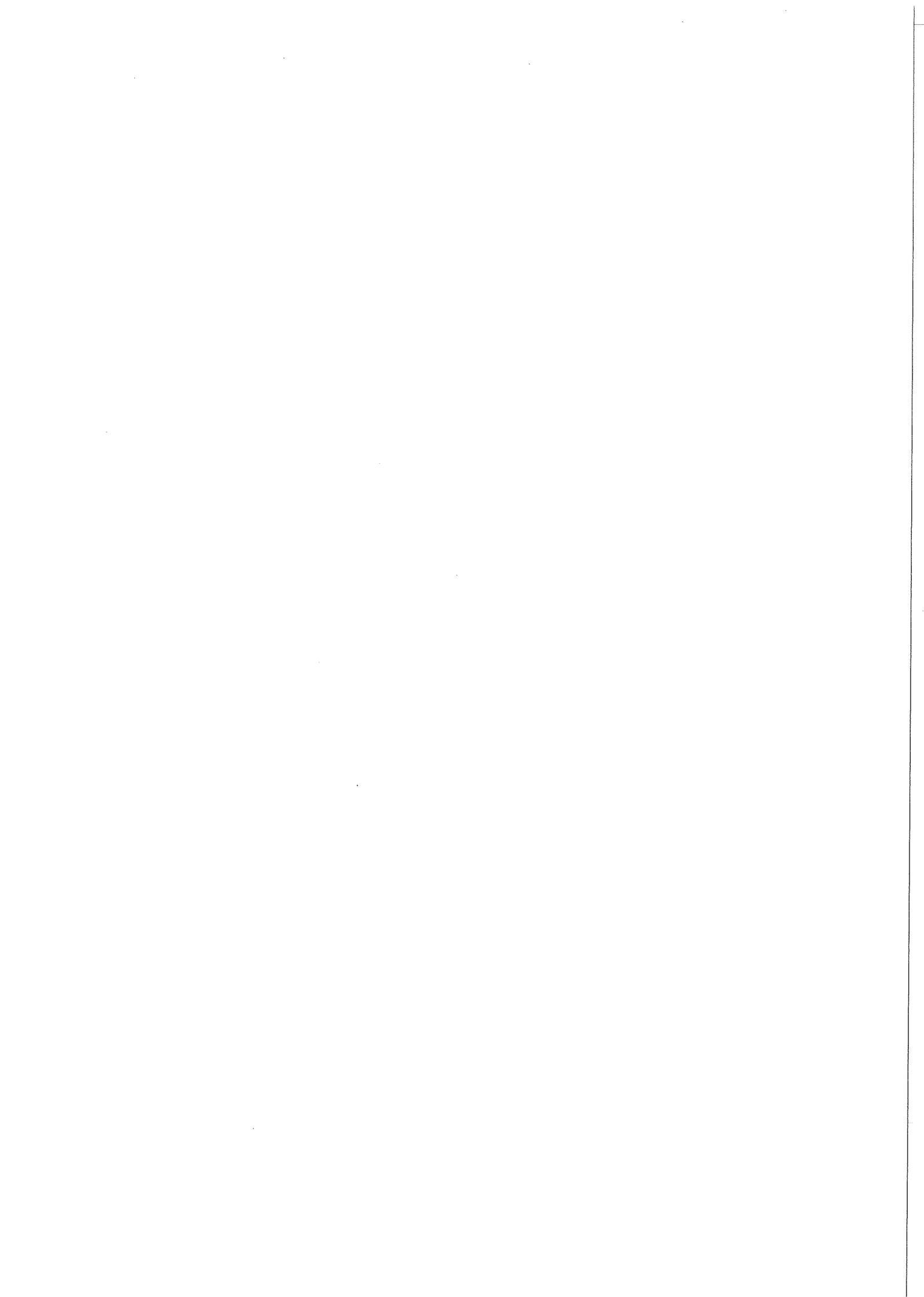


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## About The Authority

### WHO WE REPRESENT

The Fleurieu Regional Waste Authority (FRWA) was formed by the member councils of the Fleurieu Peninsula in South Australia in order to manage their waste and recycling. The member councils are:

- Alexandrina Council
- City of Victor Harbor
- Kangaroo Island Council
- District Council of Yankalilla

### WHAT WE DO

FRWA provides and operates waste management services on behalf of the four councils. This includes:

- the operation of four Waste and Recycling Depots and four Bulky Waste Stations;
- the provision of waste, recycling and green waste kerbside collection services;
- public litter bin collections;
- event bin provision and collection; and
- the provision of community information and education.

These services are covered by a Service Level Agreement with each Council setting out the Key Performance Indicators (KPI's) that must be achieved and the agreed budgets to deliver the services.

The services are benchmarked against comparable services provided by Local Government and the Private Sector.

### OUR HISTORY

In 2007 the Constituent Councils of the Fleurieu Region unanimously adopted the Fleurieu Peninsula Waste Strategy. A key recommendation of the strategy was that if Councils decided to own and operate common assets, then they should establish a Regional Subsidiary pursuant to Section 43 of the Local Government Act, 1999.

The Fleurieu Regional Waste Authority (FRWA) was subsequently established as a regional subsidiary.

The FRWA Charter was approved in January 2010 and gazetted on 11 February 2010. A review and subsequent update was approved and gazetted in August 2012.

### THE FUTURE

An important factor going forward for FRWA is to ensure the region has the necessary strategy, infrastructure and planning in place to meet the legislative requirements under the EPA's Environment Protection (Waste to Resources Policy) and the regions population growth.

Education and promotional programs within the community will continue to remain a high priority with community education being based around:

- waste avoidance and reduction;
- recycle right, composting; and
- hazardous waste management.

The Authority commits to its continued support of local and regional businesses and services as their preferred suppliers where possible.

## Chairperson's Message

The Fleurieu Regional Waste Authority (FRWA) is charged with the responsibilities of providing sustainable waste and recycling services on behalf of its four Constituent Councils. This includes the operation of four waste and



Recycling Depots (WRD) and the provision of waste, recycling and green waste collection services, public litter and event bin collections for the Constituent Councils. FRWA is also responsible for the delivery of waste education and information across the region, including of the education programs for kindergartens and primary schools.

During the past year we continued our work on a number of new approaches for sustainable and cost effective kerbside collection service for our Constituent Councils and have implemented a more resource efficient post collection management of waste and recyclables.

Integral to all our activities are engagement with our community and education activities to encourage greater diversion of waste from landfill.

Grants from Zero Waste SA assisted greatly in implementing further improvements to infrastructure at two of our four Waste and Recycling Depots to benefit the diversion of waste from landfill, improving on site processing and increasing recycling.

FRWA has further developed its professional links to neighboring councils, regional authorities and commercial business partners to ensure the continuous provision of efficient services for its communities.

On behalf of the Board of Fleurieu Regional Waste Authority, it is my pleasure to present the Annual Report for the 2014/15 financial year and to confirm that the Fleurieu Regional Waste Authority continues to meet its responsibilities under the FRWA Charter in a manner which is both fiscally and environmentally responsible.

During 2014/15 there were a number of changes to the Board with the departure of Kym McHugh (Mayor Alexandrina Council), Tim Telfer (Cr City of Victor Harbor), Malcolm Boxall (Cr KI Council) and Peter O'Neil (Cr DC Yankalilla) and Chris Smith senior staff members KI Council. Their input and knowledge have been greatly appreciated. Madeleine Walker (Cr Alexandrina Council), Tim Glazbrook (Cr City of Victor Harbor), Peter Denholm (Cr KI Council), Glen Rowlands (Mayor DC Yankalilla) and Ted Botham (Director Asset and Infrastructure Services KI Council) have since been appointed to the Board and have continued the good work with the same enthusiasm and dedication.

I would like to thank my fellow Board members for their continued support and encouragement and I particularly congratulate the Executive Officer, FRWA staff, drivers and Waste and Recycling Depot operators for their hard work and contribution to placing the Authority on such a sound strategic and financial footing to meet the challenges ahead.

**CATHERINE COOPER  
INDEPENDENT CHAIRPERSON**

## The Board

### THE BOARD MEMBERS

FRWA is governed by a nine member Board comprising an Independent Chair to govern and lead the Authority and eight other members, made up of an Elected Member and Officer from each Constituent Council.



**Catherine Cooper**  
Independent Chairperson



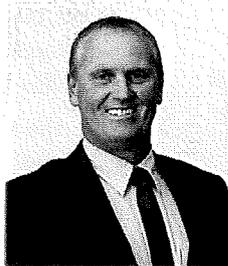
**Simon Grenfell**  
General Manager Engineering  
& Environment  
Alexandrina Council



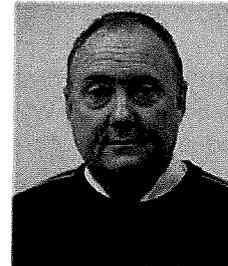
**Madeleine Walker**  
Councillor  
Alexandrina Council



**Glenn Sanford**  
Director Environment &  
Infrastructure  
City of Victor Harbor



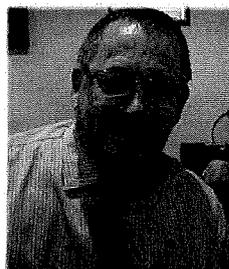
**Tim Glazbrook**  
Councillor  
City of Victor Harbor



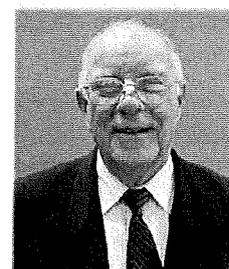
**Warren Keading**  
Manager Operations  
District Council of Yankalilla



**Glen Rowlands**  
Councillor  
District Council of Yankalilla



**Ted Botham**  
Director Business Support  
Kangaroo Island Council



**Peter Denholm**  
Councillor  
Kangaroo Island Council

### BOARD MEETINGS

The Board meets 6 to 8 times each year, with each council taking turns in hosting the proceedings. Special 'Out of Session' meetings are occasionally held for specific matters. All Board members complied with the statutory requirement to submit pecuniary interest returns.

## Executive Officer's Message

This year marked the 5<sup>th</sup> anniversary of the Fleurieu Regional Waste Authority providing waste and recycling services to the communities of our four member councils. The scope of services delivered by FRWA has increased considerably compared to our beginnings. Our achievements would not be possible without the valuable contribution of the FRWA Board and the dedication and good work of our staff.



### BEST PRACTICE SERVICES

Over the last 12 months waste streams have been steady in total quantities and composition. Through its best practice services FRWA achieved a diversion rate of 62.9% of waste from landfill across the region.

The majority of 78% of waste diversion from landfill is being achieved through our Waste and Recycling Depots. This includes 4,000t of greenwaste, 2,400t of scrap steel, 1,637 mattresses, 16,730ltrs of waste oil, 13t of drum Muster containers, 66kg of mobile phones, over 150t of e.waste, batteries and many other recyclables.

The Authority continues to work with neighboring councils and regional authorities on issues of common interest, including cost effective e.waste management, emerging energy from waste technologies and development of regional markets for recycled products.

FRWA represented its member councils on relevant state and national industry stakeholder working groups and forums and is an active member of the Waste Management Association of Australia/SA Branch.

### FRWA'S PEOPLE

#### Enterprise Bargaining Agreement

The Authority's second Enterprise Bargaining Agreement was cooperatively developed between management and employees. It came into effect on 1 December 2014 and will remain in force until 30 November 2017.

#### Employee Assistance Program & Crisiscare

FRWA continues to support an Employee Assistance Program and Crisiscare Program which is available for all employees to access.

#### Training and Development

The annual review of training and development needs and funding requirements for all Authority staff was completed and consolidated in the Training and Development Plan. Of 28 matters listed in the plan, all 21 essential training programs have been completed and 7 elective matters have been deferred to the next financial year.

#### WORKPLACE HEALTH AND SAFETY (WHS) AND INJURY MANAGEMENT

In its endeavour for continuous improvement, FRWA management together with all staff developed the Safety Culture Improvement Strategy. The implementation of:

- the Safety Message *'Stay Alert- Don't Get Hurt'* and
- our vision *'Working Together To Achieve A Safe And Successful Workplace'*

go hand in hand with the completion of key programs and actions of the WHS and IM Improvement Plan 2014-2016.

#### ZWSA FUNDING

ZWSA continued its support for the regional management position as well as to finalise the recycling shed at the Yankalilla Waste and Recycling Depot and the upgrade of the composting pad at Kingscote.

#### WASTE AND RECYCLING DEPOTS (WRDs) AND BULKY WASTE STATIONS

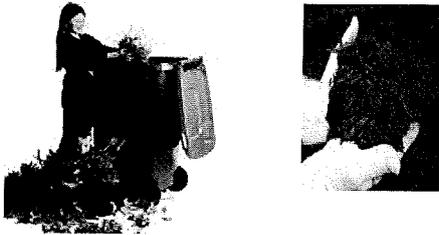
FRWA operates Waste and Recycling Depots (WRD's) in Strathalbyn, Goolwa, Yankalilla and Kingscote as well as four Bulky Waste Stations on Kangaroo Island. All WRD's offer a wide range of services and are well received by our communities.

We also offer to our business and farming community important services such as drumMuster, Plasback and periodic ChemCollect programs for unwanted farm chemicals.

## Executive Officer's Message

The increased popularity of salvage barns operated by FRWA and in partnership with other organisations is testimony for the success of waste avoidance by turning 'Trash into Treasure'.

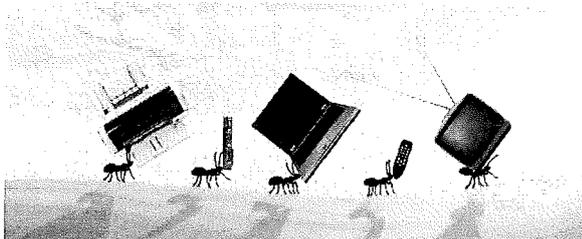
The sale of recycled products such as mulch made from greenwaste and crushed rock made from construction and demolition waste, complete the variety of services.



### E.WASTE

A total of 152 tonnes of e.waste were collected under the National Computer and Television Scheme across the three regional drop off centers, a decrease of 61.2% compared to the tonnages collected in 2013/14.

FRWA offers the e.waste drop off services as a hybrid of free campaign events and fees for service in line with the framework as set out under the National Scheme. The fee payable for items covered under the National Scheme outside of free campaign events have contributed to the steep drop in e.waste items presented for recycling.



### KERBSIDE COLLECTIONS

FRWA provides kerbside services for over 32,000 premises across its four Constituent Councils in accordance with council approved collection schedules and frequencies.

Over the last 12 months we provided over 1.7 million bin pick ups across our four member councils, collecting 13,190t of general waste, 2,850t of greenwaste and 3,750t of comingled recyclables.

	Alexandrina Council	C o V H	DC of Yankaililla	KI Council
MSW	140lt weekly	140lt weekly	140lt weekly	140lt weekly
Recycling	240lt 4 weekly	240lt 4 weekly	240lt 4 weekly	140lt weekly
Greenwaste	240lt 4 weekly	240lt 4 weekly	x	x

Over the Christmas period, KI experienced a huge influx of holiday makers in comparison to previous years which resulted in a significant increase to kerbside operations, with some collection days increased by up to 30%.

The acquisition of new plant has enabled FRWA to transport its own waste and recyclables from all mainland sites to disposal and processing facilities.

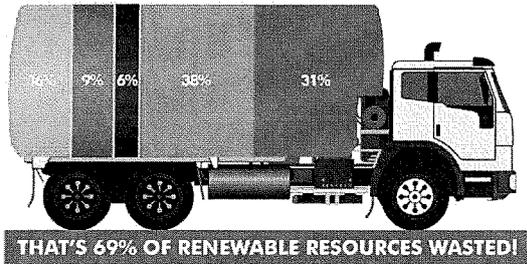
A kerbside bin audit was undertaken during October and November 2014 across all four member councils. Audit results show that the average general waste bin contains only 31 % of waste to landfill but 69 % of waste streams that are recyclable.

Significant improvements to the kerbside system are currently under consideration by member councils.

A key component is the increase of collection frequency for recyclables and greenwaste to capture from 4-weekly to fortnightly.

# Executive Officer’s Message

Currently considered improvements to kerbside collection systems will aim to recover 16% dry recyclables, 9% green waste, 38% food waste and 6% other recyclables such as e.waste and clothing.



### COMMUNITY INFORMATION AND EDUCATION

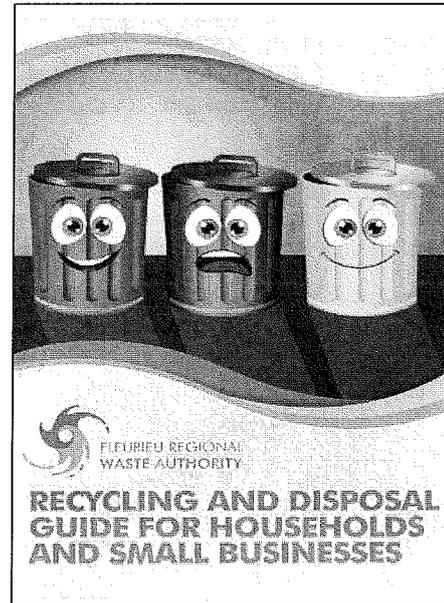
The Authority continued its successful education and information program with community groups, kindergartens and primary schools.

FRWA attended local markets across the region conducting information sessions on best practice for recycling and waste reuse.



Customer service staff responded to over 3,000 customer service calls through the year, of which 78% were general inquiries, 18% were related to kerbside collections and 4% complaints.

To assist our communities with their recycling endeavors a Recycling Brochure was developed for residents and small business in Alexandrina Council and City of Victor Harbor with brochures for the District Council of Yankalilla and Kangaroo Island to follow soon.



### INTERNAL AUDIT COMMITTEE

During the year the Internal Audit Committee provided advice and recommendations to the FRWA Board on the Authority’s financial performance, the review of core financials controls and asset management matters.

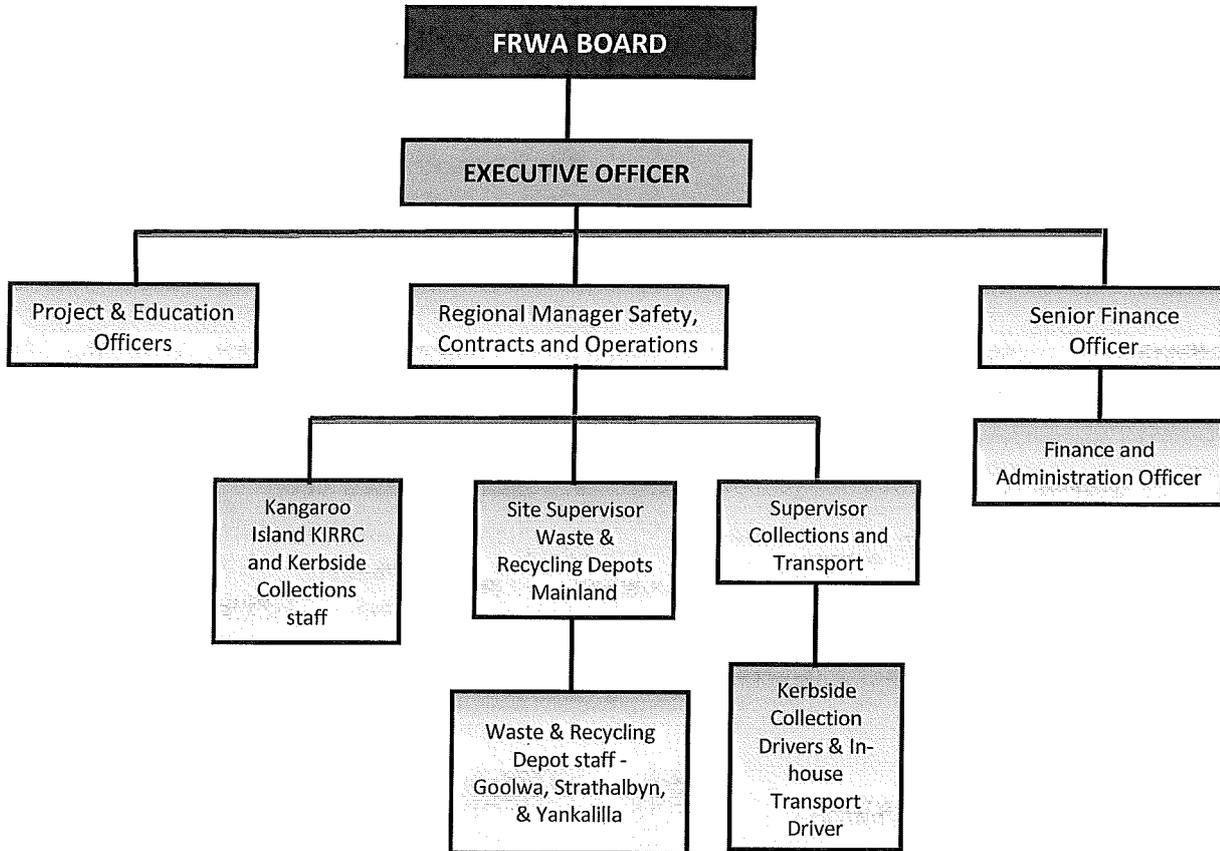
### FINANCIAL STATEMENTS

I am pleased to report that the overall performance of the Authority during the 2014/15 financial year meets the budget expectations and the Audited Financial Statements for the year have confirmed FRWA’s expected results and performance. A complete copy of the Audited Financial Statement 2015 forms part of this report.

**MARINA WAGNER**  
EXECUTIVE OFFICER

# Our People

## ORGANISATIONAL CHART



## EMPLOYEES BY OCCUPATION

DESIGNATED GROUPS	2014/15 (FTE & Casual Staff)
Executive Officer	1
Managers	1
Supervisors	2
Finance & Projects	2.6
Kerbside Drivers, In-house Transport & Mechanic	14.6
Waste and Recycling Depot Operators	10.57
<b>Total</b>	<b>31.77 FTE &amp; Casual Staff</b>

### EXECUTIVE OFFICER

Marina Wagner

### MANAGER

Darren Stephens, Regional Manager Safety Contracts and Operations

## Corporate Governance

Good governance activities play a key role in ensuring the Authority achieves the highest standards of integrity and transparency.

The Authority's approach to good governance includes policy development and review, strategic planning, adherence to legislation and open and transparent reporting.

### **AUDITED FINANCIAL STATEMENTS 2014-2015**

Edward Marshall audited the 2014-2015 books and issued the Financial Statements which were provided to all Constituent Councils.

### **EXTERNAL MANAGEMENT REVIEW**

UHY Haines Norton Chartered Accountants completed quarterly external finance reviews during the financial year.

### **INTERNAL AUDIT COMMITTEE MEETINGS**

Four meetings of the Internal Audit Committee were conducted throughout the year.

### **POLICY DEVELOPMENT AND REVIEW**

Through this financial year the Authority continued to develop and review its Policies and Procedures. A number of corporate document reviews were completed across the financial year.

Newly developed documents:

- Light Vehicle, Plant & Heavy Vehicle Replacement Policy
- Disposal of Assets Policy
- Asset Management Plan – (Fleet and Plant)
- Receipting of Goods Procedure
- Motor Vehicle & Fuel Card Policy
- Bullying and Harassment Policy
- Business Plan 2014 - 2017

## Waste Statistics

	FRWA Region		Alexandrina Council		City of Victor Harbor *		DC of Yankalilla		KI Council	
	Kerbside & WRDs (t)	%	3 Bin Kerbside & WRDs (t)	%	3 Bin Kerbside only (t) **	%	2 Bin Kerbside & WRD (t)		2 Bin Kerbside & WRD (t)	%
TOTAL 2014/15 (MSW/Greenwaste/Recycling)	48,073		34,958		6,117		3,503		3,495	
Waste to Landfill	18,228	37.9	10,635	30.4	3,670	60	1,988	57	1,935	55.4
Waste diverted from Landfill	29,845	62.9	24,323	69.6	2,447	40	1,515	43	1,560	44.6

\* CoVH kerbside only / joint operation of the Goolwa WRD with Alexandrina Council

	Alexandrina Council (t)	City of Victor Harbor (t)	DC of Yankalilla (t)	Kangaroo Island Council (t)
Kerbside Waste to Landfill	6,044	3,670	1,578	1,894
Kerbside Greenwaste	1,725	1,126	0	0
Kerbside Recyclables	1,776	1,321	348	307
<b>Total Kerbside Diverted from Landfill</b>	<b>3,501</b>	<b>2,447</b>	<b>348</b>	<b>307</b>
Sub Total Kerbside Collected	9,545	6,117	1,926	2,201
WRD Waste to Landfill	4,591		410	41
WRD Waste Diverted from Landfill	20,822		1,167	1,254
Sub Total WRD Collected	* 25,413	**	1,577	1295
Total Waste to Landfill	10,635	3,670	1,988	1,935
Total Waste Diverted from Landfill	24,323	2,447	1,515	1,560
<b>GRAND TOTAL ALL WASTE STREAMS</b>	<b>34,958</b>	<b>6,117</b>	<b>3,503</b>	<b>3,495</b>

\* Goolwa WRD Subregional Centre for Alexandrina Council and City of VH

\*\* City of VH kerbside only, diversion from WRD is included in Alexandrina Council

The table above only includes waste streams that are weighed, there are a large range of waste products diverted from landfill not included in the table above which are managed per item, including: mattresses, lounges, batteries, fluoro lights and globes, waste oil, paint, tyres, x-rays, mobile phones and a wide range of salvage items. For example through the Goolwa WRD we diverted 1,235 mattresses, 1700ltrs waste oil, through the Strathalbyn WRD 269 mattresses and 4,700 ltrs of oil, Yankalilla WRD 2,900ltrs waste oil and on Ki 133 mattresses and a total of 7,430 ltrs of waste oil last financial year.

### DIVERSION OF E.WASTE FROM LANDFILL PER COUNCIL

Council	Tonnage Total
Alexandrina Council/Strathalbyn WRD	29
Alexandrina Council & CoVH/ Goolwa WRD	89
DC of Yankalilla	25
Kangaroo Island Council	9
<b>TOTAL TONNAGE</b>	<b>152</b>



# Financial Statements

2014 - 2015



Fleurieu Regional Waste Authority



# FLEURIEU REGIONAL WASTE AUTHORITY

## General Purpose Financial Reports for the year ended 30 June 2015

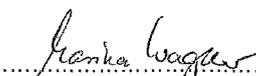
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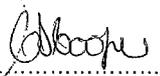
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**FLEURIEU REGIONAL WASTE AUTHORITY****ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30th JUNE 2015****CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.

  
.....  
Marina Wagner  
EXECUTIVE OFFICER

  
.....  
Catherine Cooper  
CHAIR OF THE BOARD

Date: 16/9/15

Date: 16/9/15

## FLEURIEU REGIONAL WASTE AUTHORITY

### STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2015

	Notes	2015 \$	2014 \$
<b>INCOME</b>			
User charges	2	7,054,993	6,621,775
Grants, subsidies and contributions	2	67,885	89,295
Investment income	2	32,706	28,939
Reimbursements	2	6,918	44,012
Other income	2	<u>65,785</u>	<u>38,359</u>
<b>Total Income</b>		<u><b>7,228,287</b></u>	<u><b>6,822,380</b></u>
<b>EXPENSES</b>			
Employee costs	3	2,509,112	2,239,551
Materials, contracts & other expenses	3	3,917,121	3,812,612
Depreciation, amortisation & impairment	3	519,699	528,936
Finance costs	3	<u>129,078</u>	<u>127,529</u>
<b>Total Expenses</b>		<u><b>7,075,010</b></u>	<u><b>7,086,628</b></u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>153,277</b>	113,752
<b>NET SURPLUS / (DEFICIT)</b>		<u><b>153,277</b></u>	<u>113,752</u>
transferred to Equity Statement			
<b>Other Comprehensive Income</b>		<u>-</u>	<u>-</u>
<b>Total Other Comprehensive Income</b>		-	-
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>153,277</b></u>	<u>113,752</u>

This Statement is to be read in conjunction with the attached Notes.

## FLEURIEU REGIONAL WASTE AUTHORITY

### STATEMENT OF FINANCIAL POSITION as at 30 June 2015

ASSETS	Notes	2015 \$	2014 \$
<b>Current Assets</b>			
Cash and cash	4	1,382,140	1,189,690
Trade & other receivables	4	311,120	398,517
Inventories	4	42,773	45,493
		<u>1,736,033</u>	<u>1,633,700</u>
<b>Total Current Assets</b>		<b>1,736,033</b>	<b>1,633,700</b>
<b>Non-current Assets</b>			
Infrastructure, property, plant & equipment	5	2,045,810	1,965,191
<b>Total Non-current Assets</b>		<u>2,045,810</u>	<u>1,965,191</u>
<b>Total Assets</b>		<u>3,781,843</u>	<u>3,598,891</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables	6	939,157	1,058,456
Borrowings	6	451,310	359,128
Provisions	6	198,126	210,314
		<u>1,588,593</u>	<u>1,627,898</u>
<b>Total Current Liabilities</b>		<b>1,588,593</b>	<b>1,627,898</b>
<b>Non-current Liabilities</b>			
Borrowings	6	1,512,690	1,459,195
Provisions	6	35,666	20,181
<b>Total Non-current Liabilities</b>		<u>1,548,356</u>	<u>1,479,376</u>
<b>Total Liabilities</b>		<u>3,136,949</u>	<u>3,107,274</u>
<b>NET ASSETS</b>		<u>644,894</u>	<u>491,617</u>
<b>EQUITY</b>			
Accumulated Surplus		644,894	491,617
<b>TOTAL EQUITY</b>		<u>644,894</u>	<u>491,617</u>

This Statement is to be read in conjunction with the attached Notes.

## FLEURIEU REGIONAL WASTE AUTHORITY

### STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2015

2015	Notes	Accumulated Surplus \$	TOTAL EQUITY \$
Balance at end of previous reporting period		491,617	491,617
<b>Net Surplus / (Deficit) for Year</b>		<b>153,277</b>	<b>153,277</b>
<b>Other Comprehensive Income</b>		<u>-</u>	<u>-</u>
<b>Balance at end of period</b>		<u><b>644,894</b></u>	<u><b>644,894</b></u>
2014			
Balance at end of previous reporting period		377,865	377,865
<b>Net Surplus / (Deficit) for Year</b>		<b>113,752</b>	<b>113,752</b>
<b>Other Comprehensive Income</b>		<u>-</u>	<u>-</u>
<b>Balance at end of period</b>		<u><b>491,617</b></u>	<u><b>491,617</b></u>

This Statement is to be read in conjunction with the attached Notes

## FLEURIEU REGIONAL WASTE AUTHORITY

### STATEMENT OF CASH FLOWS for the year ended 30 June 2015

	Notes	2015 \$	2014 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
User charges		7,145,072	7,073,196
Investment receipts		32,706	28,939
Grants utilised for operating purposes		67,885	95,992
Reimbursements		65,785	48,413
Other revenues		6,918	42,195
<u>Payments</u>			
Employee costs		(2,509,267)	(2,156,689)
Materials, contracts & other expenses		(4,029,358)	(4,235,835)
Finance payments		(132,650)	(134,761)
<b>Net Cash provided by (or used in ) Operating Activities</b>		<b>647,091</b>	<b>761,450</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
<u>Payments</u>			
Expenditure on new/upgraded assets		(600,318)	(96,321)
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(600,318)</b>	<b>(96,321)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from borrowings		537,568	-
<u>Payments</u>			
Repayments of borrowings		(391,891)	(336,387)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>145,677</b>	<b>(336,387)</b>
<b>Net Increase (Decrease) in cash held</b>		<b>192,450</b>	<b>328,742</b>
Cash & cash equivalents at beginning of period	7	<b>1,189,690</b>	860,948
Cash & cash equivalents at end of period	7	<b>1,382,140</b>	<b>1,189,690</b>

This Statement is to be read in conjunction with the attached Notes

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of the City of Victor Harbour, Alexandrina Council, The District of Yankalilla and The District Council of Kangaroo Island. The Authority commenced trading as from 5<sup>th</sup> July 2010.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 16<sup>th</sup> September 2015.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollars.

#### 2 The Local Government Reporting Entity

The Fleurieu Regional Waste Authority operates as a regional subsidiary pursuant to Section 43 of the SA Local Government Act 1999 and has its principal place of business at 25b Hutchinson Street, Goolwa SA 5214. These financial statements have been prepared for use by the constituents Councils of the Authority.

#### 3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Authority's operations for the current reporting period.

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 1 - Significant Accounting Policies (cont)

##### 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

##### 5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

##### 6 Infrastructure, Property, Plant & Equipment

###### 6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

###### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 5. No capitalisation threshold is applied to the acquisition of land or interests in land.

###### 6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 5.

###### 6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 1 - Significant Accounting Policies (cont)

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 5. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

#### 6.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

#### 7 Payables

##### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

##### 7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to the Authority assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

#### 8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

#### 9 Employee Benefits

##### 9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 1 - Significant Accounting Policies (cont)

No accrual is made for sick leave as the Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Authority does not make payment for untaken sick leave.

#### 9.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Authority's involvement with the schemes are reported in Note 13.

#### 10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where the Authority substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Authority is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

#### 11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 12 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2015 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 15	Revenue from Contracts with Customers
AASB 124	Related Party Disclosures

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-6, AASB 2014-7, AASB 2014-8, AASB 2014-9, AASB 14-10, AASB 15-1, AASB 15-2, AASB 15-3, AASB 15-4, AASB 15-5 and AASB 2015-6.

(Standards not affecting local government have been excluded from the above list.)

*The Authority is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.*

**FLEURIEU REGIONAL WASTE AUTHORITY****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015****Note 1 - Significant Accounting Policies (cont)**

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 2 - INCOME

	Notes	2015 \$	2014 \$
<b>USER CHARGES</b>			
Waste Disposal Operations		<u>7,054,993</u>	<u>6,621,775</u>
		<u>7,054,993</u>	<u>6,621,775</u>
<b>INVESTMENT INCOME</b>			
Interest on investments			
Local Government Finance Authority		5,300	2,208
Banks & other		<u>27,406</u>	<u>26,731</u>
		<u>32,706</u>	<u>28,939</u>
<b>REIMBURSEMENTS</b>			
- Other		<u>6,918</u>	<u>44,012</u>
		<u>6,918</u>	<u>44,012</u>
<b>OTHER INCOME</b>			
Insurance & other recoupments – infrastructure, property, plant & equipment		60,682	32,643
Sundry		<u>5,103</u>	<u>5,716</u>
		<u>65,785</u>	<u>38,359</u>
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>			
Other grants, subsidies and contributions		<u>67,885</u>	<u>89,295</u>
		<u>67,885</u>	<u>89,295</u>
<b>Sources of grants</b>			
Commonwealth government		46,285	-
State government		21,600	-
Other		-	-
		<u>67,885</u>	<u>89,295</u>

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 3 - EXPENSES

	Notes	2015 \$	2014 \$
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		2,144,990	1,888,354
Employee leave expense		29,854	71,585
Superannuation - defined contribution plan contributions	18	190,898	162,107
Superannuation - defined benefit plan contributions	18		
Workers' Compensation Insurance		107,008	88,096
Other		36,362	29,409
<b>Total Operating Employee Costs</b>		<b>2,509,112</b>	<b>2,239,551</b>
<b>Total Number of Employees</b>			26
<i>(Full time equivalent at end of reporting period)</i>			
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		11,082	8,450
Board members' expenses		15,738	28,464
Operating Lease Rentals – non-cancellable leases	12		
- minimum lease payments		27,264	26,000
Subtotal – Prescribed Expenses		54,084	62,914
<u>Other Materials, Contracts &amp; Expenses</u>			
Contractors		928,158	792,944
Energy		548,451	574,693
Waste Disposal		1,419,823	1,214,030
Maintenance		473,636	515,789
Legal Expenses		28,843	-
Parts, accessories & consumables		17,622	14,433
Professional services		129,622	109,117
Sundry		316,882	528,692
Subtotal – Other Materials, Contracts & Expenses		3,863,037	3,749,698
		<b>3,917,121</b>	<b>3,812,612</b>
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>			
<b>Depreciation</b>			
Building & Other Structures		-	971
Plant & Equipment		514,910	521,087
Furniture & Fittings		4,789	6,878
		519,699	528,936
		<b>519,699</b>	<b>528,936</b>
<b>FINANCE COSTS</b>			
Interest on Loans		129,078	127,529
		<b>129,078</b>	<b>127,529</b>

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 4 - CURRENT ASSETS

	Notes	2015	2014
<b>CASH &amp; EQUIVALENT ASSETS</b>		<b>\$</b>	<b>\$</b>
Cash on Hand and at Bank		151,547	147,615
Deposit at Call		1,230,593	1,042,075
		<u>1,382,140</u>	<u>1,189,690</u>
 <b>TRADE &amp; OTHER RECEIVABLES</b>			
Debtors – general		266,113	398,517
Prepayments		2,682	-
Other Debtors		42,325	-
Total		<u>311,120</u>	<u>398,517</u>
 <i>Amounts included in receivables that are not expected to be received within 12 months of reporting date.</i>		-	-
 <b>INVENTORIES</b>			
Stores & Materials		42,773	45,493
		<u>42,773</u>	<u>45,493</u>
 <i>Amounts included in inventories that are not expected to be received within 12 months of reporting date.</i>		-	-

**FLEURIEU REGIONAL WASTE AUTHORITY**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**Note 5 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

	2014				2015			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Buildings & Other Structures	-	3,181	(3,181)	-	-	3,181	(3,181)	-
Plant & Equipment	-	3,410,514	(1,450,112)	1,960,402	-	4,010,832	(1,965,022)	2,045,810
Furniture & Fittings	-	20,634	(15,845)	4,789	-	20,634	(20,634)	-
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>	-	<b>3,434,329</b>	<b>(1,469,138)</b>	<b>1,965,191</b>	-	<b>4,034,647</b>	<b>(1,988,837)</b>	<b>2,045,810</b>
<i>Comparatives</i>		<b>3,338,008</b>	<b>(940,202)</b>	<b>2,397,806</b>	-	<b>3,434,329</b>	<b>(1,469,138)</b>	<b>1,965,191</b>

*This Note continues on the following pages.*

**FLEURIEU REGIONAL WASTE AUTHORITY**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**Note 5 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2015 \$ CARRYING AMOUNT	
	2014 \$ CARRYING AMOUNT											Net Revaluation
	New/Upgrade	Additions Renewals	Disposals	Depreciation	Impairment	Transfers		Out	In			
Plant & Equipment Furniture & Fittings						1,960,402 4,789	600,318 -			-	(514,910) (4,789)	-
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>1,965,191</b>	<b>600,318</b>	<b>-</b>	<b>(519,699)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,045,810</b>	
<i>Comparatives</i>	<i>2,397,806</i>	<i>96,321</i>		<i>(528,936)</i>							<i>1,965,191</i>	

*This Note continues on the following pages.*

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 5 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

##### Valuation of Assets

##### **Buildings & Other Structures**

Buildings and other structures generally are recognised on the cost basis.

##### **Plant, Furniture & Equipment**

These assets are recognised on the cost basis.

##### Capitalisation thresholds

Capitalisation thresholds used by the Authority for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$1,000

##### Estimated Useful Lives

Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	3 to 20 years
Building & Other Structures	30 to 80 years

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 6 - LIABILITIES

	Notes	2015		2014	
		Current	Non-current	Current	Non-current
<b>TRADE &amp; OTHER PAYABLES</b>					
Goods & Services		542,674	-	782,660	-
Accrued expenses - employee entitlements		243,763	-	211,864	-
Accrued expenses - other		149,505	-	60,367	-
Other		3,215	-	3,565	-
		<u>939,157</u>	<u>-</u>	<u>1,058,456</u>	<u>-</u>
<b>BORROWINGS</b>					
Loans		451,310	1,512,690	359,128	1,459,195
		<u>451,310</u>	<u>1,512,690</u>	<u>359,128</u>	<u>1,459,195</u>
<i>All interest bearing liabilities are secured over the future revenues of the Authority</i>					
<b>PROVISIONS</b>					
Employee entitlements (including oncosts)		58,126	35,666	105,314	20,181
Other		140,000	-	105,000	-
		<u>198,126</u>	<u>35,666</u>	<u>210,314</u>	<u>20,181</u>



## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

##### Accounting Policies - Recognised Financial Instruments

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates between 1% and 3% (2014: 1% and 3.5%).</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Fees &amp; other charges</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Unsecured, and do not bear interest. Although the Authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authority's boundaries</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Interest Bearing Borrowings</b>	<p><b>Accounting Policy:</b> Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, borrowings are repayable on a 6 monthly basis; interest is charged at fixed rates between 4.8% and 6.65% (2014: 6.65%)</p> <p><b>Carrying amount:</b> approximates fair value.</p>

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 8 (cont) - FINANCIAL STATEMENTS

##### Liquidity Analysis

2015	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flow	Carrying Values
	\$	\$	\$	\$	\$
<b>Financial Assets</b>					
Cash & Equivalents	1,382,140			1,382,140	1,382,140
Receivables	308,438	-	-	308,438	311,120
<b>Total</b>	<b>1,690,578</b>	<b>-</b>	<b>-</b>	<b>1,690,578</b>	<b>1,693,260</b>
<b>Financial Liabilities</b>					
Payables	695,394	-	-	695,394	545,889
Current Borrowings	565,502	-	-	565,502	451,310
Non-Current Borrowings	-	1,550,746	136,991	1,687,737	1,512,690
<b>Total</b>	<b>1,260,896</b>	<b>1,550,746</b>	<b>136,991</b>	<b>2,948,633</b>	<b>2,509,889</b>
2014	Due < 1 year	Due > 1 year; ≥ 5 years	Due > 5 years	Total Contractual Cash Flow	Carrying Values
	\$	\$	\$	\$	\$
<b>Financial Assets</b>					
Cash & Equivalents	1,189,690			1,189,690	1,189,690
Receivables	398,517	-	-	398,517	398,517
<b>Total</b>	<b>1,588,207</b>	<b>-</b>	<b>-</b>	<b>1,588,207</b>	<b>1,588,207</b>
<b>Financial Liabilities</b>					
Payables	846,592	-	-	846,592	786,225
Current Borrowings	474,174	-	-	474,174	359,128
Non-current Borrowings	-	1,659,609	-	1,659,609	1,459,195
<b>Total</b>	<b>1,320,766</b>	<b>1,659,609</b>	<b>-</b>	<b>2,980,375</b>	<b>2,604,548</b>

The following interest rates were applicable to Authority's borrowings at balance date:

	30 June 2015		30 June 2014	
	Weighted Average Interest Rate %	Carrying Value \$	Weighted Average Interest Rate %	Carrying Value \$
Fixed Interest Rates	6.21	1,964,000	6.65	1,818,323
		<u>1,964,000</u>		<u>1,818,323</u>

#### Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority

#### Risk Exposures

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. All of the Authority's investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

**Liquidity Risk** is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. The Authority also has available a range of bank overdraft and standby borrowing facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 9 - COMMITMENTS FOR EXPENDITURE

	<u>Notes</u>	2015	2014
		\$	\$
<b>Capital Commitments</b>			
<b>Other Expenditure Commitments</b>			
Capital expenditure commitment for at the reporting date but not recognised in the financial statements as liabilities			
Audit Services		9,600	9,000
Kangaroo Island Bin Replacement		105,000	140,000
Employee Remuneration Contracts		174,890	143,895
Maintenance contracts		43,200	82,560
		<b>332,690</b>	<b>375,455</b>
These expenditures are payable:			
No later than one year		227,690	192,255
Later than one year and not later than 5 years		105,000	183,200
		<b>332,690</b>	<b>375,455</b>

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 10 - FINANCIAL INDICATORS

	2015	2014	2013
--	------	------	------

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

#### **Operating Surplus Ratio**

<u>Operating Surplus</u>	2%	2%	1%
Rates - general & other less NRM levy			

*This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.*

<b>Adjusted Operating Surplus Ratio</b>	2%	2%	1%
---	----	----	----

*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The **Adjusted Operating Surplus Ratio** adjusts for the resulting distortion in the disclosed operating result for each year.*

#### **Net Financial Liabilities Ratio**

<u>Net Financial Liabilities</u>	20%	22%	31%
Total Operating Revenue			

*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.*

#### **Asset Sustainability Ratio**

<u>Net Asset Renewals</u>	NA	NA	NA
Infrastructure & Asset Management Plan required expenditure	*	*	*

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets*

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 11 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2015	2014
	\$	\$
Income	7,228,287	6,822,380
<i>less</i> Expenses	<u>7,075,010</u>	<u>6,708,628</u>
<b>Operating Surplus / (Deficit)</b>	<b>153,277</b>	<b>113,752</b>
 <i>less</i> <b>Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	-	-
Depreciation, Amortisation and Impairment	(519,699)	(528,936)
Proceeds from Sale of Replaced Assets	<u>-</u>	<u>-</u>
	<b>(519,699)</b>	<b>(528,936)</b>
 <i>less</i> <b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets <i>(including investment property &amp; real estate developments)</i>	<b>600,318</b>	96,321
Amounts received specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	<u>-</u>	<u>-</u>
	<b>600,318</b>	<b>96,321</b>
 <b>Net Lending / (Borrowing) for Financial Year</b>	 <b><u>72,658</u></b>	 <b><u>546,367</u></b>

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

#### Note 12 - OPERATING LEASES

***Lease payment commitments of Authority***

The Authority has entered into non-cancellable operating leases for office premises in Goolwa.

No lease imposes any additional restrictions on the Authority in relation to additional debt or further leasing.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2015	2014
	\$	\$
Not later than one year	<b>26,000</b>	26,000
Later than one year and not later than 5 years	<u>-</u>	<u>15,167</u>
	<b><u>26,000</u></b>	<b><u>41,167</u></b>

## FLEURIEU REGIONAL WASTE AUTHORITY

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2015

The Authority makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to MarketLink and/or Salarylink. All other employees (including casuals) have all contributions allocated to MarketLink.

#### MarketLink (Accumulation Fund) Members

MarketLink receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2014/15; 9.25% in 2013/14). No further liability accrues to the Authority as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

#### Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2013/14) of "superannuation" salary.

In addition, the Authority makes a separate contribution of 3% of salary for Salarylink members to their MarketLink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Authority does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

#### Contributions to Other Superannuation Schemes

The Authority also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Authority.

**FLEURIEU REGIONAL WASTE AUTHORITY****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015****Note 14 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED  
IN THE STATEMENT OF FINANCIAL POSITION**

At times there are contingencies, assets or liabilities that do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to the user of the financial report making and evaluating decisions about the allocation of scarce resources. From our knowledge there are no known contingencies, assets or liabilities that should be disclosed that have not been included in the balance sheet

**FLEURIEU REGIONAL WASTE AUTHORITY****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015****Note 15 - EVENTS OCCURRING AFTER REPORTING DATE IN THE BALANCE  
SHEET**

There were no events subsequent to 30 June 2015 that need to be disclosed in the financial statements.



Edwards Marshall

**FLEURIEU REGIONAL WASTE AUTHORITY  
ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015  
STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of Fleurieu Regional Waste Authority for the year ended 30 June 2015, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board and in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Jamie Dreckow  
Partner

Edwards Marshall  
Chartered Accountants

16 September 2015

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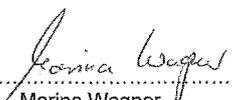


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**FLEURIEU REGIONAL WASTE AUTHORITY****ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2015****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2015, the Authority's Auditor, Edwards Marshall, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

  
.....  
Marina Wagner  
**EXECUTIVE OFFICER**  
Fleurieu Regional Waste Authority

**PRESIDING MEMBER  
AUDIT COMMITTEE**  
Subsidiary is exempt from requirements for  
an audit committee

Date: 20.9.2015

**FLEURIEU REGIONAL WASTE AUTHORITY**



**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2015**

**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2015, the Authority's Auditor, Edwards Marshall, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Peter Dinning  
CHIEF EXECUTIVE OFFICER  
ALEXANDRINA COUNCIL

**PRESIDING MEMBER  
AUDIT COMMITTEE**  
Subsidiary (is exempt from requirements for  
an audit committee

Date: 28/08/2015

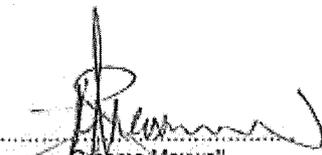
## FLEURIEU REGIONAL WASTE AUTHORITY

ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2015

## CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2015, the Authority's Auditor, Edwards Marshall, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

  
Graeme Maxwell  
CHIEF EXECUTIVE OFFICER  
CITY OF VICTOR HARBOR

PRESIDING MEMBER  
AUDIT COMMITTEE  
Subsidiary is exempt from requirements for  
an audit committee

Date: 17/8/15

**FLEURIEU REGIONAL WASTE AUTHORITY****ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2015****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2015, the Authority's Auditor, Edwards Marshall, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....  
Andrew Boardman  
**CHIEF EXECUTIVE OFFICER  
KANGAROO ISLAND COUNCIL**

**PRESIDING MEMBER  
AUDIT COMMITTEE**

Subsidiary is exempt from requirements for  
an audit committee

Date:

**FLEURIEU REGIONAL WASTE AUTHORITY****ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2015****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2015, the Authority's Auditor, Edwards Marshall, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

  
-----  
Adrian Skull  
**CHIEF EXECUTIVE OFFICER  
DISTRICT COUNCIL OF YANKALILLA**

**PRESIDING MEMBER  
AUDIT COMMITTEE**  
Subsidiary is exempt from requirements for  
an audit committee

Date: 17. 8. 15

## FLEURIEU REGIONAL WASTE AUTHORITY

ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2015

## CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2015, the Authority's Auditor, Edwards Marshall, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

  
Catherine Cooper  
CHAIR OF THE BOARD

PRESIDING MEMBER  
AUDIT COMMITTEE  
Subsidiary is exempt from requirements for  
an audit committee

Date: 20.9.2015



Edwards Marshall

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FLEURIEU REGIONAL WASTE AUTHORITY

### Report on the Financial Report

We have audited the accompanying financial report of Fleurieu Regional Waste Authority, which comprises the Statement of Financial Position as at 30 June 2015 and the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Certification of Financial Statements.

### Board's Responsibility for the Financial Report

The Board of Fleurieu Regional Waste Authority are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011. The Board's responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report so that it is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements and the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.



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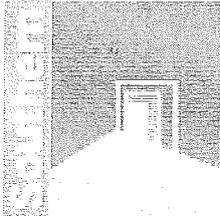
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Fleurieu Regional Waste Authority







# Southern & Hills Local Government Association

Adelaide Hills, Alexandrina, Barossa, Kangaroo Island, Mt Barker, Victor Harbor and Yankalilla



Southern Hills

## ANNUAL REPORT 2014-2015

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## About the Southern & Hills Local Government Association region

The Southern & Hills Local Government Association was first formed in July 1969 and is now constituted as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. Consisting of seven (7) local government Councils:

- Adelaide Hills Council
- Alexandrina Council
- The Barossa Council
- Kangaroo Island Council
- District Council of Mt Barker
- City of Victor Harbor
- District Council of Yankalilla

Collectively these seven (7) Councils have:

- ☑ More than 138,700 people as at 30<sup>th</sup> June 2014.
- ☑ 7,274 kilometres of local roads of which 2,585 are sealed, 4,440 are formed unsealed and the remaining 249 are unformed.
- ☑ Area consists of 9,658 square kilometres.
- ☑ An ocean coastline of 653 Km.
- ☑ The River Murray and lakes form the southeast boundary of the region.
- ☑ The region has extreme diversity from the foothill suburbs of Adelaide to the isolation of the inaccessible west coast of Flinders Chase National Park.
- ☑ Significant areas within the region are under primary production include highly productive farm, horticulture, viticulture, forestry, fishing and intensive animal keeping enterprises and in the more undulating parts sheep farming, cereal growing and dairying.
- ☑ The region contributed nearly \$3 billion in gross value to the State economy in 2006/07 or 4.4% of gross state product.
- ☑ Much of the area has, (by South Australian standards) a high rainfall.
- ☑ A large part of the area is within the 30 Year Plan for Greater Adelaide.
- ☑ Significant growth pockets both in population and development, placing demands on infrastructure and the natural environment.
- ☑ Projected change in the population to 2026 by approximately 25%.
- ☑ Within the region, Victor Harbor and Goolwa are key retirement destinations.
- ☑ Within the region, The Barossa Valley, The Adelaide Hills, The Fleurieu and Kangaroo Island are all major tourism destinations.
- ☑ Kangaroo Island is a major component of the Australian and SA tourism plan with tourist numbers targeted to double over the next decade.

**Office Bearers 2014 – 2015**

President	Mayor Ann Ferguson, DC Mount Barker (June 14-Feb 15)
	Mayor Bill Spragg, Adelaide Hills Council (Feb 15-
Deputy President	Mayor Jayne Bates, Kangaroo Island Council (June 14-Feb 15)
	Mayor Keith Parkes, Alexandrina Council (Feb 15-
Executive Officer	Mr Graeme Martin
Auditor	Mr Trevor Hirth, FCA, HLB Mann Judd
Elected under the provisions of the Constitution of the Local Government Association	
Delegate to LGA Board	Mayor Ann Ferguson
Proxy Delegate to LGA Board	Mayor Jayne Bates, Kangaroo Island Council (June 14-Feb 15)
	Mayor Keith Parkes, Alexandrina Council (Feb 15-
Delegates to SAROC	Mayor Ann Ferguson                      June 14-Feb 15 Mayor Bill Spragg                        Feb 15 Mr Graeme Martin
Proxy Delegate to SAROC	Mayor Jayne Bates (June 14-Feb 15)
	Mayor Keith Parkes, Alexandrina Council (Feb 15-

## **President's Forward**

The 2014-2015 year has been one of change for the Southern and Hills Local Government Association following the Local Government Election in October.

We have sadly seen departures of our some of our region's long serving, well respected and well known Mayors and Councillors but also had the pleasure of welcoming new members to our family.

The 2014-2015 year has seen our energies devoted to the core business of the continuing work of the existing Roads Working Party and the 2020 Transport Plan review, the continuing work to finalise the very comprehensive but hugely important regional plan to comply with the SA Public Health Act and maintaining and reviewing key strategy and performance documents such as the Annual Action Items and Annual Budget.

As in the past once again the key to our future success will be in our continued collegiate co-operation and development of efficient shared services particularly in the face of economic headwinds at regional, state and national level. Financial sustainability and evidence of the value of the organisation will be the key challenges going forward.

We have continued to build our strong relationship with our peak representative body the LGA (SA) and our regional economic development organisation, Regional Development Australia as well as PIRSA and the Natural Resource Management Boards as we confront the many impacting regional issues.

Thank you to outgoing President, Mayor Ann Ferguson who completed her term in February and also thank our Executive Officer, Graeme Martin for his continued support and commitment.

In closing, I once again thank all the member councils for their support, and the ongoing contribution of member Mayors and CEOs.

**Mayor Bill Spragg  
President**



## The Board

The Board held 6 ordinary bi-monthly meetings, and a Board workshop, during the year. Board Members are generally the Mayor and Chief Executive Officer of each Council. To provide the opportunity for Board Members to gain first hand knowledge of regional issues, meetings are hosted by Member Councils on a rotational basis and were held at:

28 August 2014	–	Victor Harbor
23 October 2014	-	Adelaide Hills
11 December 2014	-	Mt. Barker
20 February 2015	-	Kangaroo Island
17 April 2015	-	Barossa
21 June 2015	-	Alexandrina

Key Issues acted on by the Board included:

- o Continued to work closely with the Adelaide Hills Fleurieu and Kangaroo Island Regional Development Australia Board and with RDA officers to develop the regional China Engagement strategy, the regional Climate Change Adaptation project and a regional workplan in partnership with PIRSA.
- o Continued working with the LGA and the lobbying on the review of the Native Vegetation Council Significant Environmental Benefits (SEB) offset scheme as well as roadside vegetation management and SA Powernetworks tree clearance policy.
- o Developed and completed the final stage two of a regional SA Public Health Plan.
- o Input into the SA State Government Planning Reform project.
- o Completed the updating of the Roads Database component of the regional 2020 Transport Plan and continued the comprehensive review of the Regional Transport Plan.
- o Successfully implemented a new cloud based Xero accounting system.
- o Updating and maintaining of the S&HLGA Website and developing new promotional material.

Regional Consultations and briefings were coordinated to occur on the day of Board meetings. 7 various speakers addressed meetings of the Board and 1 regional workshop was held.

In addition the CEO's group conducted several of their meetings in the morning preceding the Board meeting.

The Board reviewed its achievements to date and developed a new Action Plan for 2014-2015

At the conclusion of the period 2014-2015 the Board completed a review of its Annual Key Actions and its Annual Budget performance.

## **S&HLGA Roads Working Party**

The Working Party, with membership drawn from directors /managers of technical services of Councils and regional managers and infrastructure planners of the Department of Planning, Transport and Infrastructure held its annual meeting in March to review the S&HLGA 2020 Transport Plan (Plan) Roads database priority summary list and to make recommendations on regional priorities for the Special Local Roads Program (SLRP). The work of the committee included:

- Co-ordinate the annual review of HDS Australia Pty Ltd's summary assessment and update of the 2020 Transport Plan Roads Database.
- Co-ordinated and supported the application process of Councils to the SLRP.
- The following projects were recommended, based on the methodology of the Plan and proposed funding under the Special Local Roads Program for 2015 – 2016
  - Rapid Bay – District Council of Yankalilla, Requested Grant \$500,000
  - Ocean Road – City of Victor Harbor, Requested Grant \$979,000

## **CWMS Group**

The S&HLGA Community Waste Water Management Systems (CWMS) User group has been formally constituted with member establishment levies set comprising a base rate plus a percentage based on the number of connections.

Following on the Essential Services Commission of SA (ESCOSA) to review Water Industry reform and the implications of the Water Industry Act 2012, The S&HLGA Council CEO group has been reviewing options for CWMS assets in light of:

- The risk factors and increasingly time and resource consuming compliance regime associated with this critical asset management.
- The opportunity for regional scale
- continued interest from the private sector.

This work will be a regional priority and should continue during the following years along with the recommendations for CWMS owners to seek and implement best practices and efficient maximum return operations.

## **Regional Papers and Submissions**

The following Papers and Submissions have been prepared on behalf of Member Councils during the course of the year:

- To the Senate Select Committee on Wind Turbines on behalf of the S&HLGA region.
- To the State Government SE Asia Engagement Strategy
- To LGA Research & Development Scheme for funding to research a peri-urban Greater Adelaide Region

## **Task Force and Working Groups**

The S&HLGA EO was a member of the following Task Force and Working Groups during the course of the year:

- SA Public Health Plan.
- Regional LGA CEOs group.
- RDA Climate Adaptation working group.
- 2020 Transport Review task force.

## **Workshops and seminars**

The Executive officer represented the member Councils at various workshops and seminars during the course of the year:

- SA Powernetworks Vegetation Management
- Libraries of the Future
- SA State Government Community Cabinet
- LGA Public Health Conference
- Regional Organisations Charters & Levies review

## **SAROC**

The South Australian Regional Organisation of Councils (SAROC) is a Committee of the LGA that focuses on key issues affecting country Councils.

The S&HLGA supports the Governance process by contributing to agenda items for SAROC meetings, the distribution of Key Outcomes Statements of meetings to S&HLGA Board meetings and collegiate support to prepare submissions on behalf of country Councils that included:

- Continuing lobbying and input into the ongoing review of the Native Vegetation Council SEB offsets methodology and calculation
- Continuing lobbying for a more balanced & nationally consistent approach to planning, regulation for rural and regional road safety & speed limits
- Continuing the development of a balanced and consistent community access policy and position to Department of Education sport and recreational facilities.
- Further Input into the development of policy on the use of Council Resources and Council reactions in Emergency response operations post Samson Flat Disaster
- Development of a Mining Engagement Protocol
- Input into the proposed Emergency Service reform of the sector by the state government and the impact into proposed alterations to the Emergency Services levy
- Active lobbying with the State Government on proposed removal of Pensioner & Senior Concessions on rates
- Submission and input into the State Government Expert Panel on Planning Reform
- Input into the development of the LGA Regions Work Plan
- Development of Regional Council Tourism activities and expenditure survey
- Advocating and lobbying Federal Government in the reinstatement of the SA Supplementary Road Fund

### **LGA Board Committee**

S&HLGA President (July 2014 – February 2015), Mayor Ann Ferguson has represented the Southern and Hills Region at the Local Government Association State Board meetings as the region's Delegate, and former Kangaroo Island Mayor, Jane Bates has acted as proxy delegate until February 2015. Mayor Keith Parkes, Alexandrina has filled the proxy position since February 2015.

### **Resources**

The continuation of the capacity building grant from the Local Government Research and Development Scheme has consolidated the capacity of the Executive Officer that has been applied across a range of Association activities during the year.

Part of the additional capacity has supported the administrative processes around the S&HLGA Roads Working Party and the applications to the Local Government Transport Advisory Panel, involvement with SAROC and various reports and submissions throughout the year.

Mr Graeme Martin, Director of Grange Advisors Pty Ltd has provided Executive Officer services to the Association under a contract services agreement for the period 2014 - 2015.

## Acronyms

AMLRNRM.....	Adelaide and Mt Lofty Ranges Natural Resources Management Board
CEO.....	Chief Executive Officer
CWMS.....	Community Wastewater Management Systems
DEWNR.....	Department of Environment, Water & Natural Resources
EO.....	Executive Officer
ESCOSA.....	Essential Services Commission of South Australia
LGA.....	Local Government Association
MOU.....	Memorandum of Understanding
NBN.....	National Broadband Network
NRM.....	Natural Resources Management
PIRSA.....	Primary Industries & Regions SA
RDA.....	Regional Development Australia
SAROC.....	South Australian Regional Organisation of Councils
SEB.....	Significant Environmental Benefits
S&HLGA.....	Southern and Hills Local Government Association
SLRP.....	Special Local Roads Program

The Business Plan 2013 – 2017 has been prepared in accordance with Clause 18 of the Charter, and to comply with Clause 24 of Schedule 2 of the Local Government Act 1999, was adopted on 21 June 2013. The Business Plan should be read in conjunction with the Budget of each of the Financial Years covered by the plan. These provide the resources for the Plan.

An Annual Key Action Plan is prepared based on a framework of the Business Plan that incorporates the Key Issues identified by the Councils and the Executive Officer in various Board meetings and forums during the preceding period. The Key Action Plan is the framework for review and reporting against the Business Plan.

This report format will facilitate the reviews required by Clause 18.3 of the Charter to be conducted by the Board during the course of the year.

The Executive Officer will report to Ordinary Board meetings against the following criteria

1. To keep maintained the business office of the Authority
2. To prepare the Business Plan, Budgets and reports in a timely manner
3. To liaise with Councils, and Stakeholders to foster the outcomes of the Business Plan
4. To attend all meetings of the Authority, to prepare agendas, minutes and correspondence as required.

AND against recognised and documented success indicators (Key Performance Outcome KPO, Key Performance Indicator, KPI).

Business Plan	Action Plan 2014 - 2015		Success Indicators Action Plan 2014-2015		Achievements
Objective	Key Actions	Performance Targets	KPO	KPI	
<p>1. To provide leadership and advocacy for Member Councils on regional issues.</p>	<p>Bi-Monthly Meetings to focus on Local Government issues that support Councils to achieve their Business Plan outcomes by:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Meetings to include presentations, workshops and forums on Key Issues</li> </ul> <p>Respond as necessary to State and Federal Government Policies which impact on the region</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Strategies that give priority to S&amp;HLGA issues</li> <li><input checked="" type="checkbox"/> Satisfaction data on the meeting format, speakers</li> <li><input checked="" type="checkbox"/> Number of policy responses</li> </ul>	<p>To maintain a vibrant responsive format for the S&amp;HLGA Board</p>	<p>Key issues are addressed and format of meetings constantly meet the needs of the Association's members.</p>	<p>1. Windfarm submission to Senate Select committee 27/02/2105</p>
<p>2. To promote &amp; market the Southern &amp; Hills Local Government Association</p>	<p>Ensure the new website is current and marketed appropriately</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Update the website as required and review</li> </ul>	<p>Maintain an informative, current and appealing S&amp;HLGA website</p>		<p>1. Website overhaul &amp; maintenance 10/03/2015</p>

Business Plan	Action Plan 2014 - 2015		Success Indicators Action Plan 2014-2015		Achievements
Objective	Key Actions	Performance Targets	KPO	KPI	
	<p>To provide sound financial management and manage resources effectively</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> To prepare annual Budget and review as required</li> <li><input checked="" type="checkbox"/> Migrate the Financial Accounting to the cloud based Xero System</li> </ul>	<p>Budget is maintained and reports meet timelines. Objectives and actions within Business Plan have been addressed meeting agreed to timelines.</p>	<p>1. Xero cloud based accounting commenced 01/7/2014. Carried forward data and budgets completed</p> <p>2. Actual v Budget performance reviewed each Bi monthly S&amp;HLGA Board meeting.</p> <p>3. Annual External Audit commenced July 2014</p> <p>3. Audit completed and Annual Report completed &amp; distributed 10 Sept 2014</p>		<p>1. CEOs pre-board meetings readjusted &amp; reactivated</p>
<ul style="list-style-type: none"> <li><input type="checkbox"/> CEO's to inform EO of issues for each meeting</li> <li><input type="checkbox"/> Stakeholders to inform EO of issues for each meeting</li> <li><input type="checkbox"/> Strengthen interaction with State government and opposition MP's</li> </ul>	<p><input checked="" type="checkbox"/> Maintain the CEO's forum</p>	<p>CEO meeting recommendations and feedback.</p> <p>Management of key stakeholder relationships with the S&amp;HLGA Board</p> <p>Key Stakeholder feedback and Board satisfaction</p>			

Business Plan	Action Plan 2014 - 2015		Success Indicators Action Plan 2014-2015		Achievements
Objective	Key Actions	Performance Targets	KPO	KPI	
<p>3. To support sustainable economic, environmental, &amp; social development in the region</p>	<p><b>Environment</b></p> <ul style="list-style-type: none"> <li>○ Liaise with the regions NRM's</li> <li>○ Review current NRM/Council operational plans</li> <li>○ Partner the RDA in a regional Climate Change Vulnerability Assessment and/or Climate change adaptation study</li> <li>○ Actively support the region's position in the LGA review of the current NRM model and NVC SEB offset review</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Number of issues raised with LGA / SAROC / Agencies</li> <li><input checked="" type="checkbox"/> Number of LGA/SAROC Task groups and Committees involved in</li> </ul>			<ul style="list-style-type: none"> <li>1. Mining Development Plan protocols R&amp;D application submitted July 25</li> <li>2. EO workshop - Charters and Levies 24/9/14</li> <li>3. Regional Road Strategy and collation of regions Transport Plans into one overarching LGA Document</li> <li>4. Planning Reform Workshop 22/8/14</li> <li>5. Regional Health issues SAROC 18/03/2015</li> <li>6. Mining Protocols Working Group April 2015</li> </ul>
					<ul style="list-style-type: none"> <li>1. RDA Climate Change workshops 30/7/14, 26/5/15</li> <li>1. NVC meeting 17/7/14</li> </ul>

Business Plan	Action Plan 2014 - 2015		Success Indicators Action Plan 2014-2015		Achievements
	Key Actions	Performance Targets	KPO	KPI	
<b>Objective</b>	<p><b>research</b></p> <p>Explore (with the LGA) research and /or pilot programs for the Region.</p>	<p><input checked="" type="checkbox"/> Successful Research applications or projects facilitated in the region</p>			<p>1. Peri-Urban R&amp;D application lodged 24/7/14</p>
	<p><b>Health</b></p> <p>Complete stage 2 of the regional Health Plan in accordance with the State Public Health Plan</p>	<p><input checked="" type="checkbox"/> Completed Regional Health Plan</p>			<p>1. Stage 1 Background Report completed Dec 2014</p> <p>2. Stage 2 Draft Directions Report out for consultation 10/03/2015</p>
	<p><b>Regional Development</b></p> <p>Support the RDA in all regional economic issues and projects</p>	<p><input checked="" type="checkbox"/> Regular meetings with the RDA</p> <p><input checked="" type="checkbox"/> RDA reports to the Board against the agreed KPIs</p>		<p>Key Stakeholder feedback and Council satisfaction</p>	<p>1. SAROC/LGA submissions to Commonwealth Govt on Funding and Board appointments.</p> <p>2. Submission into State Govt SE Asia Engagement Strategy Sept 2014</p> <p>3. Electric Vehicle network proposal presented 20/02/2015</p> <p>4. China-Australia Workshop 18/03/2015</p>



Business Plan	Action Plan 2014 - 2015		Success Indicators Action Plan 2014-2015		Achievements
	Key Actions	Performance Targets	KPO	KPI	
5.	<p>The Executive Officer to work with the Council CEO's, LGA and Key Stakeholders to explore identified opportunities to share resources that will build capacity in the region and its networks</p> <p>Review the membership base of the S&amp;HLGA and explore the possibility of a Peri Urban Region or identify additional members</p>	<p><input checked="" type="checkbox"/> LGA Regional Capacity Building Grant successfully applied for</p> <p><input checked="" type="checkbox"/> Joint S&amp;HLGA and Central Region LGA Research &amp; Development application on an organisational review and investigation of a peri-urban region</p>	<p>LGA grant successful.</p> <p>Issues have been identified, investigations into a Peri Urban Region has been completed and reported back to the LGA, S&amp;HLGA &amp; Central Regions, including recommendations.</p>	<p>Key Stakeholder feedback and Council satisfaction</p>	<p>1. 2013-2014 LGA capacity Grant acquitted 14/8/14</p> <p>2. 2014-2015 LGA capacity Grant invoiced &amp; received 6/9/2014</p> <p>1. SAROC/LGA joint study proposed 24/9/14</p> <p>2. 2015-2016 LGA Outreach Services Funding application successful</p> <p>1. SA Powernetworks workshop reviewing strategic vegetation management 3/9/2014</p> <p>2. Future of SA Libraries Visioning workshop 30/9/2014</p>
	<p>Benchmark and review the Long term financial sustainability of Councils including future growth trends, alternative revenue options and optimal size and boundaries</p>	<p><input checked="" type="checkbox"/> Workshop participation and Progress and Outcome Reports to the Board</p>			

Business Plan	Action Plan 2014 - 2015		Success Indicators Action Plan 2014-2015		Achievements
Objective	Key Actions	Performance Targets	KPO	KPI	
	Manage S&HLGA Local Government compliance obligations in 2014-2015	<input checked="" type="checkbox"/> Successful election of Office Bearers according to its Charter following Local Council elections  <input checked="" type="checkbox"/> Review Charter			1. New S&HLGA President and Deputy elected 20/02/2015  1. Preliminary Charter review with EOs/SAROC 24/9/14 2. Input into LG Act amendments Bill on issues on Training and PD as well as Regional Organisational red tape reduction



**HLB Mann Judd**

Chartered Accountants

27<sup>th</sup> August 2015

The Board  
Southern & Hills Local Government Association  
C/-Mr Graeme Martin  
13 Ringmer Dr.  
Burnside  
SA 5066

Dear Board Members

**STATEMENT OF AUDITORS INDEPENDENCE  
ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 June 2015**

In accordance with Regulation 22(5) Local Government (Financial Management) Regulations 2011 and the Local Government Act 1999, we confirm that, for the audit of the financial statements of Southern & Hills Local Government Association for the year ended 30 June 2015, we have maintained our independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(5) Local Government (Financial Management) Regulations 2011.

**HLB Mann Judd  
Chartered Accountants**

**Trevor Hirth  
Partner**

**Adelaide, South Australia  
27 August 2015**

# SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

## FINANCIAL STATEMENTS

### Statement of Comprehensive Income for the Year Ending 30<sup>th</sup> June 2015

	Notes	2015 \$	2014 \$
<b>Income</b>			
Subscriptions	1.8	107,235	98,423
Operating Grants		88,395	37,225
Investment Income	1.7	1,829	1,988
Other		28,282	19,269
<b>Total Income</b>		<b>225,650</b>	<b>156,905</b>
<b>Expenditure</b>			
Contractual Services	3	164,320	128,575
Finance Charges		3,121	3,588
Other		14,135	15,790
<b>Total Expenditure</b>		<b>181,576</b>	<b>147,953</b>
<b>Surplus (Deficit) from Operations</b>		<b>44,074</b>	<b>8,953</b>

The above Income Statement should be read in conjunction with the accompanying notes

# SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

## Balance Sheet as at 30<sup>th</sup> June 2015

		2015	2014
	Notes	\$	\$
<b>Current Assets</b>			
Investments		107,772	59,548
Debtors		4,118	3,721
Total Current Assets		111,890	63,269
<b>Current Liabilities</b>			
Accounts Payable		22,945	18,398
Total Current Liabilities		22,945	18,398
<b>Net Current Assets</b>		88,945	44,871
<b>Net Assets</b>	1.4	88,945	44,871
<b>Equity</b>			
Accumulated Surplus		88,945	44,871
<b>Total Equity</b>		88,945	44,871

The above Balance Sheet should be read in conjunction with the accompanying notes

**SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION**  
**Statement of Changes in Equity for the Year Ended 30<sup>th</sup> June 2015**

	Notes	2015	2014
		\$	\$
<b>Accumulated Surplus</b>			
Balance at beginning of period		44,871	35,918
Net Surplus / (Deficit)		44,074	8,953
Balance at end of period		88,945	44,871
<b>Total Equity</b>		<b>88,945</b>	<b>44,871</b>

The above Statement of Change in Equity should be read in conjunction with the accompanying notes

## SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

### Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2015

	Notes	2015 \$	2014 \$
<b>Cash Flows from Operating Activities</b>			
Receipts		223,425	176,348
Payments		(177,029)	(164,401)
Interest Receipts		1,829	1,988
		48,225	13,935
Net Cash Provided by (Used in) Operating Activities		48,225	13,935
<b>Net increase in Cash Held</b>		<b>48,225</b>	<b>13,935</b>
<b>Cash at the beginning of the reporting period</b>		<b>59,548</b>	<b>45,613</b>
<b>Cash at the end of the reporting period</b>		<b>107,773</b>	<b>59,548</b>

#### Reconciliation of Change in Net Assets to Cash from operating activities

		2015 \$
Net Surplus		44,074
Less		
Net Increase in Debtors		(396)
Add		
Net Increase in Accounts Payable		4,547
		48,225
<b>Net Cash provided by Operating Activities</b>		<b>48,225</b>

The above Statement of cash Flows should be read in conjunction with the accompanying notes

# SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2015

### Note 1 - Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, interpretations and relevant South Australian legislation

The Southern & Hills Local Government Association is a Regional Subsidiary under Section 43 and Schedule 2 Of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, Alexandrina Council, The Barossa Council, Kangaroo Island Council, District Council of Mt Barker, City of Victor Harbor and District Council of Yankalilla.

All funds received and expended by the Association have been included in the financial statements forming part of this financial report.

##### 1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this note.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar

##### 1.5 Non Current Assets and Non Current Liabilities

The Association has no non current assets or non current liabilities.

##### 1.6 Employees

The Association has no employees.

##### 1.7 Investments

Investments are valued at cost. Interest revenues are recognized as they accrue.

##### 1.8 Subscriptions

Clause 6 of the Charter of the Association prescribes that subscriptions by Constituent Councils are equal.

Constituent Council Subscription 2015	\$10,250
Constituent Council Subscription 2014	\$10,000

# SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

### 1.9 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognized when the authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever occurs first.

### 1.10 Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis.

### 1.11 New accounting standards for application in future periods

The Australian Accounting Standards Board has issued new and amended Accounting Standards and interpretations that have mandatory application dates for future periods. The organisation has assessed that it is not expected to be materially impacted by those changes.

## 2 Functions / Activities of the Association

2.1 Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note 2.2.

2.2 The activities of the Association are categorised into the following broad functions:

**Administration:** The operation of the Office of the Association and its decision making forums.

**Special projects:** The research into and implementation of projects prescribed by Acts or regulations or approved by Board decision.

**Transport and Communication:** The review and implementation of the S&H 2020 Transport Plan.

### Note 2.2 Functions / Activities of the Southern & Hills Local Government Association

#### Administration

Year	Revenue				Expenses		Surplus (Deficit)
	Grants	Other	Total Revenue	%	Expenses Total	%	
2015	88,305	109,341	197,650	87.6%	151,385	83.4%	46,265
2014	37,225	84,180	121,405	77.4%	117,777	79.6%	3,628

#### Projects

2015	0	28,000	28,000	12.4%	28,871	15.9%	(871)
2014	0	18,000	18,000	11.5%	22,000	14.9%	(4,000)

#### Transport and Communication

2015	0	0	0	0%	1,320	0.7%	(1,320)
2014	0	17,500	17,500	11.1%	8,175	5.5%	9,325

## SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

Year	Revenue			%	Expenses		Surplus (Deficit)
	Grants	Other	Total Revenue		Expenses Total	%	
<b>Total</b>							
2015	88,305	137,346	225,650	100.0%	181,576	100.0%	44,074
2014	37,225	119,680	156,905	100.0%	147,953	100.0%	8,953

#### 3. Contractual Services

Contractual Services involve payments or liabilities for the external provision of services and include (net of GST):

		2015	2014
Consultants:	Suter Planners	\$28,000	\$22,000
	Grange Advisors Pty Ltd	\$135,000	\$98,400
	HDS Australia Pty Ltd	<u>\$1,320</u>	<u>\$8,175</u>
	Totals	\$164,320	\$128,575

#### 4. Comparison of Budget and Actual Results

	2015		2014	
	Budget \$	Actual \$	Budget \$	Actual \$
<b>Revenue</b>				
Administration	121,827	147,650	119,257	121,405
Projects	53,000	78,000	20,500	18,000
Transport and Communication	0	0	17,500	17,500
<b>Total Revenue</b>	<b>174,827</b>	<b>225,650</b>	<b>157,257</b>	<b>156,905</b>
<b>Expenditure</b>				
Administration	159,150	151,385	116,933	117,777
Projects	28,000	28,871	30,000	22,000
Transport and Communication	1,200	1,320	17,500	8,175
<b>Total Expenditure</b>	<b>188,350</b>	<b>181,576</b>	<b>164,433</b>	<b>147,952</b>
<b>Surplus (Deficit)</b>	<b>(13,523)</b>	<b>44,074</b>	<b>(7,176)</b>	<b>8,953</b>

## CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Southern & Hills Local Government Association to certify the financial statements in their final form. In our opinion:

- o the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- o the financial statements present a true and fair view of the Association's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year.
- o internal controls implemented by the Authority provide a reasonable assurance that the Association's financial records are complete, accurate and reliable and were effective throughout the financial year.
- o the financial statements accurately reflect the Association's accounting and other records.

Dated 30<sup>th</sup> August 2015



**Graeme Martin**  
**EXECUTIVE OFFICER**



**Mayor Bill Spragg**  
**PRESIDENT**

## CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Southern & Hills Local Government Association for the year ended 30 June 2015, the Association's Auditor, HLB Mann Judd, 169 Fullarton Rd, Adelaide, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Dated 30<sup>th</sup> August 2015



**Graeme Martin**  
**EXECUTIVE OFFICER**



**Mayor Bill Spragg**  
**PRESIDENT**

**SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION  
INDEPENDENT AUDITOR'S REPORT**

To the constituent councils of the Southern & Hills Local Government Association:

We have audited the accompanying financial report of Southern & Hills Local Government Association, which comprises the balance sheet as at 30 June 2015, and the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes.

***Board's responsibility for the Financial Report***

The board of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (Including the Australian Accounting Interpretations), the Local Government Act 1999, and the Local Government (Financial Management) Regulations 2011 (Regulations) made under that Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the Financial Report that is free from material misstatement, whether due to fraud or error selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Southern & Hills Local Government Association, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**HLB Mann Judd (SA Partnership) ABN: 22 640 925 071**

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Postal: PO Box 377, Kent Town SA 5071

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**SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION  
INDEPENDENT AUDITOR'S REPORT (continued)**

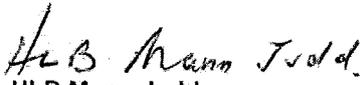
***Independence***

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies and the Local Government Act and Regulations.

***Auditor's Opinion***

In our opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Southern & Hills Local Government Association as at 30 June 2015 and its financial performance and its cash flows for the year then ended; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 and Regulations.

  
HLB Mann Judd  
Chartered Accountants

  
Trevor Hirth  
Partner

Adelaide, South Australia

3 September 2015

