

## **Terms of Reference Strategic Planning and Development Policy Committee**

### **1. Establishment of the Committee**

- 1.1. Pursuant to Section 101A of the Development Act 1993, the Council establishes a Strategic Planning and Development Policy Committee (the Committee).
- 1.2. Section 101A(3) of the Development Act 1993 states that the Local Government Act 1999 will apply in relation to a committee established under this section as if it were a committee established under that Act.

### **2. Purpose**

- 2.1 The functions of the Committee are:
  - 2.1.1 To provide advice to the Council in relation to the extent to which the Council's strategic planning and development policies accord with the State Planning Strategy.
  - 2.1.2 To assist the Council in undertaking strategic planning and monitoring directed at achieving.
  - 2.1.3 Orderly and efficient development within the area of the Council.
  - 2.1.4 High levels of integration of transport and land-use planning.
  - 2.1.5 Relevant targets set out in the Planning Strategy within the area of Council.
  - 2.1.6 The implementation of affordable housing policies set out in the Planning Strategy within the area of Council.
  - 2.1.7 Other outcomes of a prescribed kind (if any).
- 2.2 To provide advice to the Council (or to act as its delegate) in relation to strategic planning and development policy issues when the Council is preparing:
  - 2.2.1 A Strategic Directions Report.
  - 2.2.2 A Development Plan Amendment proposal.
- 2.3 Other functions (other than functions relating to development assessment or compliance) assigned to the Committee by the Council.

### **3. Membership**

- 3.1 All Members of Council are Members of this Committee and hold positions for the term of Council.
- 3.2 Unless Council resolves otherwise, the Mayor is the Presiding Member of the Committee.

### **4. Delegated Authority**

- 4.1 The Committee will exercise any authority delegated to it, by Council, from time to time.

### **5. Meetings**

- 5.1 The Committee will meet as required.
- 5.2 Meetings will be held in the Council Chambers.
- 5.3 Meetings will be open to the public except where the Committee makes an order under Section 90 of the Local Government Act, 1999 to consider a matter confidentially.
- 5.4 Only members of the Committee are entitled to vote in Committee meetings. Unless otherwise required by the Act not to vote, each member must vote on every matter that is before the Committee for decision. The Presiding Member has a deliberative vote but does not, in the event of an equality of votes, have a casting vote.

### **6. Procedure at Meetings**

- 6.1 The Committee is a committee to which Part 2 of the Local Government (Procedures at Meetings) Regulations, 1999 apply. To the extent the Regulations do not apply, Council's 'Code of Practice – Meeting Procedures' applies.

### **7. Reporting Requirements**

- 7.1 The Committee will make recommendations to Council at the first available opportunity. In recognition that the Committee is a committee of the whole of Council, this means that the Committee will report to the reconvened, or the first full meeting of Council immediately following the Committee meeting.
- 7.2 In consequence of the Committee being a Committee of the whole of the Council, there are no further, or additional, reporting or accountability requirements imposed upon the Committee.

### **8. Document History**

Council Meeting	Resolution No.	Description
November 18	C	Establishment of Committee