

# COMMUNITY GRANTS PROGRAM 2023-2024

## Application Form



### APPLICANT DETAILS

Organisation/Group:	
Contact person:	Position:
Postal address:	
Email address:	
Phone:	Mobile:
<b>AMOUNT REQUESTED</b> (\$2,500 maximum)	ABN:

### NUMBER OF SUBMISSIONS

Are you making multiple submissions to this year's Community Grant Program? YES NO

If so, what priority are you allocating to this submission when comparing to the others out of

### PROJECT DETAILS

What is the name of your proposed project/event/activity?

Please provide a summary of your proposed project/event/activity  
(if to replace existing equipment, how old is the current equipment and why does it need replacing)

What do you consider the major benefit to the community as a result of your project/event/activity?  
(i.e. contribute to sense of community and pride; encourage participation in the community; foster social diversity; encourage volunteerism)

How many participants/people will directly benefit?

Is your organisation incorporated?

If no, you must be auspiced through an incorporated group

Yes No  
Auspicing Group

Is your organisation registered for GST?

Yes No

How did you hear about the Community Grant Program? i.e. The Loop, website, social media, colleague etc

## PROJECT COSTS

Council funds a maximum of \$2,500 which must be no more than 50% of the total value of the project. The remaining 50% must be sourced by the applicant and can be a cash and/or in-kind contribution. In assessing applications, Council will take into account an organisation's ability to provide a cash contribution.

Item/Activity	Please round amounts to whole dollars				
	\$'s from applicant	\$'s from other *	Value of inkind	\$'s from Council	Total cost
TOTALS					

\* Please state the source of other funds

.....  
 .....

### In-kind

For in-kind assistance, which may include volunteer or specialised services (i.e. electrician, plumber, architect), please use the following hourly rates to calculate the financial equivalent contribution: volunteer hours at \$30 per hour and specialised services at \$45 per hour.

From whom: .....

What: ..... Approx. cost \$ .....

From whom: .....

What: ..... Approx. cost \$ .....

### Other Council Support

Please detail, outside of the provision of funds, other assistance you will be requesting for your project (i.e. waiver of fees for room hire at the Centre, traffic management, operational staff assistance, permit, printing at the VIC etc).

What: ..... Approx. cost \$ .....

What: ..... Approx. cost \$ .....

What: ..... Approx. cost \$ .....

## ACKNOWLEDGEMENT

How will District Council of Yankalilla's contribution/assistance be acknowledged?

- |  |  |
|--|--|
| <input type="checkbox"/> Print material i.e. flyers, posters, programs | <input type="checkbox"/> Mayor invited to speak at opening/event             |
| <input type="checkbox"/> Newspaper articles                            | <input type="checkbox"/> Verbal acknowledgement at opening or during event   |
| <input type="checkbox"/> Other   | <input type="checkbox"/> Council banner displayed at opening or during event |

## DOCUMENTATION

The following documents **MUST** be attached to this submission

- Financial statement for the previous financial year
- Certificate of Currency for Public Liability Insurance
- Risk assessment (for events)
- Quotes for equipment (if applicable)

You **may** provide additional information to support your application (*optional and where applicable*)

- Letters of support
- Photographs
- Business or strategic plan
- Event checklist
- Other, please specify

## DECLARATION

This application is to be signed by the President/Chair of the applicant organisation or auspice (sponsoring) organisation.

I have read and understood the Community Grants Policy

Our organisation has acquitted previous Community Grants funding from Council (*if applicable*)

Our project can be completed (or 2023/2024 grant funds expended) before 29 September 2024

Signature:

Date

Name of applicant:

Position

## SUBMITTING YOUR APPLICATION

Please return your completed application no later than 5pm on Monday 25 September 2023 to:

**Postal address:**

Community Grants Program  
District Council of Yankalilla  
PO Box 9, Yankalilla SA 5203

**Email** [council@yankalilla.sa.gov.au](mailto:council@yankalilla.sa.gov.au)

**Hand delivery:**

Community Grants Program  
District Council of Yankalilla  
1 Charles Street, Yankalilla

## NEED ASSISTANCE?

If you would like to discuss your application prior to submitting, please contact Claire Taylor on 8558 0200 or email [council@yankalilla.sa.gov.au](mailto:council@yankalilla.sa.gov.au).

### Did you know...

#### Community Group Database

District Council of Yankalilla maintains a community group database. All organisations are encouraged to list their details and are responsible for keeping their listing up-to-date. To check your group's details are correct, please contact the Community Team on 8558 0200 or email [council@yankalilla.sa.gov.au](mailto:council@yankalilla.sa.gov.au)

#### Event Guide

Fleurieu Coast Visitor Centre produces a monthly Event Guide, available at [www.visitfleurieucoast.com.au](http://www.visitfleurieucoast.com.au) and emailed each month to tourism and retail businesses across the district. If you are holding an event, contact our Tourism Team to list your event in the Event Guide, on our website and across a variety of other media platforms. Email [tourism@yankalilla.sa.gov.au](mailto:tourism@yankalilla.sa.gov.au) or phone 8558 0240.

#### Grant Finder

Council supports the [Hills & Coast Grant Finder](#), a searchable tool to locate open and upcoming grant opportunities within the region.